

**28th SCUFN MEETING  
Niterói, Brazil, 12-16 October 2015**

**DRAFT AGENDA and TIMETABLE**

Notes: 1) Meeting to start at 0900 at the DHN in Niteroi on Monday 12 October 2015  
2) Names of prospective presenters of papers are given in parenthesis.

<b>Monday 12 Oct.</b>	<b>SCUFN-28 DAY 1</b>
0800	Gathering in hotel lobby
0815	Transfer to DHN
0845-0900	Welcome and Registration
0900	<b>Welcome address by Director General of DHN</b>
0915	<p style="background-color: yellow;"><b>1. Opening and Administrative Arrangements – Election of Vice-Chair</b></p> <p><i>Doc: SCUFN28-01A List of Documents (Sec.)</i>  <i>SCUFN28-01B List of Participants (Sec.)</i>  <i>SCUFN28-01C SCUFN Membership and Observers List (Sec.)</i>  <i>SCUFN28-01D Terms of Reference and Rules of Procedure</i>  <i>SCUFN28-01E Election of Vice-Chair</i></p>
0930	<p style="background-color: yellow;"><b>2. Approval of Agenda</b></p> <p><i>Docs: SCUFN28-02ARev1 Agenda and Timetable (Sec.)</i></p>

0940	<p><b>3. Matters remaining from Previous Meetings</b></p> <p><b>3.1 Review of Actions from SCUFN-27 and transfer to the relevant agenda items</b>  <i>Doc: SCUFN28-03.1A List of Actions from SCUFN-27 and Status (Secretary)</i></p> <p><b>3.2 Report and recommendations of the SCUFN Generic Term Group</b>  <i>Doc: SCUFN28-03.2A Recommendations from SCUFN Generic Term Group and Actions to be considered by SCUFN (Group Members)</i></p> <p><b>3.3 Final Approval of the report from SCUFN-27</b>  <i>Doc: SCUFN27 Report (Sec.)</i></p>
1030	<b>Coffee Break</b>
1050	<p><b>4. Proposals Submitted during Intersessional Period</b></p> <p><b>4.1 From Malaysia, NHC</b>  <i>Doc: SCUFN28-04.1A Proposals (6) from Malaysia, NHC (Sec.)</i></p> <p><b>4.2 From USA, Schmidt Ocean Institute, Mr Leighton Rolley</b>  <i>Doc: SCUFN28-04.2A Proposal (1) from Mr Leighton Rolley (Sec.)</i></p> <p><b>4.3 From Brazil, Fluminense Federal University, Mr Filipe Japiassú Leitão</b>  <i>Doc: SCUFN28-04.3A Proposal (1) from Mr Japiassú Leitão (Ana?)</i></p> <p><b>4.4 From Republic of Korea, KHOA/KCGN</b>  <i>Doc: SCUFN28-04.4A Proposals (3) from ROK, KHOA/KCGN (Han?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
1230	<b>Lunch Break</b>
1400	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.5 From Brazil, DHN</b>  <i>Doc: SCUFN28-04.5A Proposals (11) from Brazil, DHN (Ana?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
1530	<b>Coffee Break</b>

1550	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.5 From Brazil, DHN</b></p> <p><i>Doc: SCUFN28-04.5A Proposals (11) from Brazil, DHN (Ana?)</i></p> <p><i>SCUFN28-04.5B Report from Brazil, DHN on fracture zones (Ana)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
1700	<b>END OF SESSION DAY 1</b>
<b>Tuesday 13 Oct.</b>	<b>SCUFN-28 DAY 2</b>
0800	Gathering in hotel lobby
0815	Transfer to DHN
0900	<p><b>5. Liaison with Other Geographical Name Bodies</b></p> <p><b>5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)</b></p> <p><i>Docs: SCUFN28-05.2A Existing feature names listed for SCUFN-27 (2014) and SCUFN-28 (2015) (V. Stagpoole)</i></p> <p><i>SCUFN28-05.2B Dual Names and the Use of "/" for Geographical Names (V. Stagpoole)</i></p> <p><i>SCUFN28-05.2C Improving the procedure when assessing feature names lists proposed by national geographic names bodies (V. Stagpoole/Sec.)</i></p>
1030	<b>Coffee Break</b>
1050	<p><b>5. Liaison with Other Geographical Name Bodies (continue)</b></p> <p><b>5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB) (continue)</b></p> <p><i>Docs: SCUFN28-05.2B Dual Names and the Use of "/" for Geographical Names (V. Stagpoole)</i></p> <p><i>SCUFN28-05.2C Improving the procedure when assessing feature names lists proposed by national geographic names bodies (V. Stagpoole/Sec.)</i></p>
1210	<b>Official Photo and Icebreaker</b>
1300	<b>Lunch Break</b>

1400	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.6 From Japan, JHOD/JCGN/JAMSTER</b></p> <p><i>Doc: SCUFN28-04.6A Proposals (28) from Japan, JCGN/JAMSTER (Yas?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1530</b>	<b>Coffee Break</b>
1550	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.6 From Japan, JHOD/JCGN/JAMSTER</b></p> <p><i>Doc: SCUFN28-04.6A Proposals (28) from Japan, JCGN/JAMSTER (Yas?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1700</b>	<b>END OF SESSION DAY 2</b>
<b>Wednesday 14 Oct.</b>	<b>SCUFN-28 DAY 3</b>
0800	Gathering in hotel lobby
0815	Transfer to DHN
0900	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.6 From Japan, JHOD/JCGN/JAMSTER</b></p> <p><i>Doc: SCUFN28-04.6A Proposals (28) from Japan, JCGN/JAMSTER (Yas?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1030</b>	<b>Coffee Break</b>
1050	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.7 From Russian Federation, GINRAS</b></p> <p><i>Doc: SCUFN28-04.7A Proposal (1) from Russian Federation, GINRAS (Xsenya?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1230</b>	<b>Lunch Break</b>

1400	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.8 From China, CCUFN</b></p> <p><i>Doc: SCUFN28-04.8A Proposals (21) from China, CCUFN (Lin?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1530</b>	<b>Coffee Break</b>
1550	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.8 From China, CCUFN</b></p> <p><i>Doc: SCUFN28-04.8A Proposals (21) from China, CCUFN (Lin?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1700</b>	<b>END OF SESSION DAY 3</b>
<b>Thursday 15 Oct.</b>	<b>SCUFN-28 DAY 4</b>
0800	Gathering in hotel lobby
0815	Transfer to DHN
0900	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.8 From China, CCUFN</b></p> <p><i>Doc: SCUFN28-04.8A Proposals (21) from China, CCUFN (Lin?)</i></p> <p><b>And Pending Actions on proposals made at SCUFN-27, if any</b></p>
<b>1030</b>	<b>Coffee Break</b>
1050	<p><b>4. Proposals Submitted during Intersessional Period (continue)</b></p> <p><b>4.9 From Sweden, Stockholm University</b></p> <p><i>Doc: SCUFN28-04.9A Proposal (1) from Sweden, SU, Pr. M. Jakobsson (?)</i></p>

1200	<p><b>5. Liaison with Other Geographical Name Bodies (continue)</b></p> <p><b>5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names</b>  <i>Doc: SCUFN28-05.1A ACUF Report</i></p> <p><b>5.3 UN Group of Experts on Geographical Names (UNGEGN)</b>  <i>Doc: SCUFN28-05.3A UNGEGN Report</i></p> <p><b>5.4 Marine Regions</b>  <i>Doc: SCUFN28-05.4A Marine Regions Report</i></p>
1230	<p><b>Ship Visit (to be confirmed)</b></p>
1315	<p><b>Lunch Break</b></p>
1400	<p><b>6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6</b></p> <p><i>Docs: SCUFN28-06A Summary of issues related to B-6 if any (Sec.)</i>  <i>SCUFN28-06B Development of an S-100 Product Specification for Undersea Feature Names and Registering SCUFN terms in the IHO Registry (Sec.)</i>  <i>SCUFN28-06C Recommendations from the experimental use of the new interfaces: www.scufnterm.org, www.scufnsubmission.org, www.scufnreview.org (Han?/Sec.)</i></p>
1445	<p><b>7. Gazetteer of Undersea Feature Names</b></p> <p>7.1 Maintenance of the on-line interface to GEBCO Gazetteer database  <i>Doc: SCUFN28-07.1A Wish-List of Improvements to the On-line Interface of the GEBCO Gazetteer (Secretary)</i>  <i>SCUFN28-07.1B Comments made by NOAA/NGDC (if available)</i></p> <p>7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)  <i>Doc: SCUFN28-07.2A Upgrade of the Quality of the GEBCO Gazetteer Database (Secretary)</i>  <i>SCUFN28-07.2B Monitoring of the PENDING names and management of the reserved-specific-list names</i></p> <p>7.3 Minor Undersea Features  <i>Doc: SCUFN28-07.3A Status of the SCUFN “Micro Feature Names” issue (Chair)</i></p> <p>7.4 Unnamed Seamount in the Pacific Ocean  <i>Doc: SCUFN28-07.4A Unnamed Seamounts in the Pacific Ocean – Current Status (W. Reynoso-Peralta)</i></p>

<b>1530</b>	<b>Coffee Break</b>
1550	<p><b>7. Gazetteer of Undersea Feature Names (continue)</b></p> <p>7.1 Maintenance of the on-line interface to GEBCO Gazetteer database  <i>Doc: SCUFN28-07.1A Wish-List of Improvements to the On-line Interface of the GEBCO Gazetteer (Secretary)</i>  <i>SCUFN28-07.1B Comments made by NOAA/NGDC</i></p> <p>7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)  <i>Doc: SCUFN28-07.2A Upgrade of the Quality of the GEBCO Gazetteer Database (Secretary)</i>  <i>SCUFN28-07.2B Monitoring of the PENDING names and management of the reserved-specific-list names (Sec.)</i></p> <p>7.3 Minor Undersea Features  <i>Doc: SCUFN28-07.3A Status of the SCUFN "Micro Feature Names" issue (Chair)</i></p> <p>7.4 Unnamed Seamount in the Pacific Ocean  <i>Doc: SCUFN28-07.4A Unnamed Seamounts in the Pacific Ocean – Current Status (W. Reynoso-Peralta)</i></p>
<b>1700</b>	<b>END OF SESSION DAY 4</b>
<b>1930 - 2130</b>	<b>Cocktail at the Admiral Functional Residence (DHN)</b>
<b>Friday 16 Oct.</b>	<b>SCUFN-28 DAY 5</b>
0800	Gathering in hotel lobby
0815	Transfer to DHN

0900	<p><b>8. Any Other Business</b></p> <p><b>8.1 Open Discussion on the Promotion of SCUFN Activities (call for submissions, circular letter from parent organizations, publications, etc.)</b></p> <p><b>8.2 Information received from the Secretary of the Antarctic Place-names Committee of the British Antarctic Survey (Sec.)</b></p> <p><b>8.3 Letters received from Geomarine Associates Ltd</b>  <i>Doc: SCUFN28-08.3A Apparently incorrect names in the Gazetteer, 30 Sept. 2014 (Sec.)</i>  <i>SCUFN28-08.3B Seamounts in the Fogo Seamount Group and one in the Orphan Seamount Group, 21 Nov. 2014 (Sec.)</i></p> <p><b>8.4 Quick review of the draft List of Actions from SCUFN28 (Sec)</b></p>
1030	<b>Coffee Break</b>
1050	<p><b>9. Dates and Venues for the Next Meetings</b></p>
1130	<p><b>10. Conclusion</b></p>
1215	<b>END OF SESSION DAY 5 – END OF SCUFN-28</b>
1230	<b>Lunch Break</b>
1330	<b>Departure for Optional City Tour of Rio de Janeiro (non-host basis)</b>