# 29th SCUFN MEETING

**Boulder, Colorado, USA 19-23 September 2016**

# DRAFT AGENDA and TIMETABLE

Notes: 1) Meeting to start at 0900 at the NOAA/NCEI, Boulder, on Monday 19 September 2016

 2) Names of prospective presenters of papers are given in parenthesis.

|  |  |
| --- | --- |
| **Monday 19 Sept.** | **SCUFN-29 DAY 1** |
| 0830-0900 | Welcome and Registration |
|  |  |
| 0900 | **Welcome address by Ms Lisa Taylor (NOAA/NCEI)** *(tbc)* |
|  |  |
| 0910 | **1. Opening and Administrative Arrangements***Doc: SCUFN29-01A List of Documents (Sec.)**SCUFN29-01B List of Participants (Sec.)* *SCUFN29-01C SCUFN Membership and Observers List (Sec.)**SCUFN29-01D Terms of Reference and Rules of Procedure*  |
| 0930 | **2. Introduction by SCUFN Chair - Approval of Agenda****2.1 SCUFN Chair Report (GEBCO Guidance, Last GEBCO Events, etc.)***Doc: SCUFN29-02.1A SCUFN Chair Report (Chair)***2.2 Approval of Agenda***Doc: SCUFN29-02.2A Agenda and Time Table (Secretary)* |
| 0945 | **3. Matters remaining from Previous Meetings****3.1 Review of Actions from SCUFN-28 and transfer to the relevant agenda items***Doc: SCUFN29-03.1A List of Actions from SCUFN-28 and Status (Secretary)***3.2 Report and recommendations of the SCUFN Generic Term Group***Doc: SCUFN29-03.2A Recommendations from SCUFN Generic Term Group and Actions to be considered by SCUFN (Group Members)* *SCUFN29-03.2B Proposal for harmonizing definitions "hill" and "knoll" between ACUF (US) and SCUFN (J. Nerantzis)* |
| **1030** | **Group Photo and Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period****4.1 From USA, Schmidt Ocean Institute***Doc: SCUFN29-04.1A Proposals (6) from USA, SOI (Mr Leighton Rolley)* **4.2 From France, Ifremer***Doc: SCUFN29-04.2A Proposal (1) from France, Ifremer (Sec.)* **4.3 From Denmark, Danish Geodata Agency***Doc: SCUFN29-04.3A Proposal (1) from Denmark, Danish Geodata Agency (Sec.)* **4.4 From Canada, GNBC/ACUFN***Doc: SCUFN29-04.4A Proposals (12) from Canada, GNBC/ACUFN (K. Fadaie)* |
| **1230** | **Lunch Break** |
| 1330 | **4. Proposals Submitted during Intersessional Period (continue)****4.5 From UK, University of Oxford***Doc: SCUFN29-04.5A Proposal (1) from UK, University of Oxford (Sec.)* |
| 1400 | **4. Proposals Submitted during Intersessional Period (continue)****4.6 From UK, Mr Lee Daniels***Doc: SCUFN29-04.6A Proposals (2) from UK, Mr Lee Daniels (Sec.)***4.7 From USA, NOAA***Doc: SCUFN29-04.7A Proposals (2) from USA, NOAA* |
| **1500** | **Coffee Break** |
| 1520 | **4. Proposals Submitted during Intersessional Period (continue)****4.8 From New Zeland, NZGB***Doc: SCUFN29-04.8A Proposals (31) from New Zealand, NZGB* |
| **1700** | **END OF SESSION DAY 1** |
|  |  |
| **Tuesday 20 Sept.** | **SCUFN-29 DAY 2** |
|  |  |
| 0830 | **5. Liaison with Other Geographical Name Bodies****5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)***Docs: SCUFN29-05.2A Report of Fast-Track Review of Existing Names by SCUFN Sub-Group (feature names listed for SCUFN-27 (2014) and SCUFN-28 (2015) – Proposal for Fast-Track Review of Existing Names by SCUFN Sub-Group (names submitted for SCUFN29 (2016)) (V. Stagpoole)* *SCUFN29-05.2B Using the forward slash “/” to separate dual names (V. Stagpoole)* *SCUFN29-05.2C Comments on the proposal to use dual names (Y. Ohara, SCUFN Vice Chair)* |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period (continue)****4.9 From Malaysia, National Hydrographic Centre (NHC)***Doc: SCUFN29-04.9A Proposals (4) from Malaysia, NHC***4.10 From Brazil, DHN***Doc: SCUFN29-04.10A Proposals (7) from Brazil, DHN* |
| **1230** | **Lunch Break** |
| 1330 | **4. Proposals Submitted during Intersessional Period (continue)****4.11 From Dominican Republic, ANAMAR***Doc: SCUFN29-04.11A Proposals (2) from Dominican Republic, ANAMAR***4.12 From Japan, JHOD/JCUFN***Doc: SCUFN29-04.12A Proposals (23) from Japan, JHOD/JCUFN* |
| **1500** | **Coffee Break** |
| 1520 | **5. Liaison with Other Geographical Name Bodies (continue)****5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names***Doc: SCUFN29-05.1A ACUF Report***5.3 UN Group of Experts on Geographical Names (UNGEGN)***Doc: SCUFN29-05.3A Report of the 29th Session of the UNGEGN Report (US Rep.)***5.4 Marine Regions***Doc: SCUFN29-05.4A Marine Regions Report*  |
| **1700** | **END OF SESSION DAY 2** |
|  |  |
| **1900** | **Non-host dinner(to be confirmed)** |
| **Wednesday 21 Sept.** | **SCUFN-29 DAY 3** |
| 0900 | **4. Proposals Submitted during Intersessional Period (continue)****4.12 From Japan, JHOD/JCUFN (cont.)***Doc: SCUFN29-04.12A Proposals (23) from Japan, JHOD/JCUFN* |
| **1030** | **Coffee Break** |
| 1050 | **6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6***Docs: SCUFN29-06A* *Initial review of a draft new Edition of Publication B-6 (Secretary)* *SCUFN29-06B Status of website interface for submission and review of proposals (H-C Han)* *SCUFN29-06C Report of the Project Team on the Development of an S-100 Product Specification for Undersea Feature Names and Registering SCUFN terms in the IHO Registry – Draft Terms of reference and Rules of Procedure (K. Fadaie)* |
| **1230** | **Lunch Break** |
| 1330 | **7. Gazetteer of Undersea Feature Names****7.1 Maintenance of the on-line interface to GEBCO Gazetteer database***Doc: SCUFN29-07.1A Wish-List of Improvements to the On-line Interface of the GEBCO Gazetteer (Secretary)* *SCUFN29-07.1B Report and proposals by NOAA//NCEI on maintenance issues (L. Taylor/J. Cartwright)***7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)***Doc: SCUFN29-07.2A Maintenance of the GEBCO Gazetteer Database (Secretary)* *SCUFN29-07.2B Monitoring the list of the PENDING names* *SCUFN29-07.2C Procedure for editorial corrections in the Gazetteer, identified by, or reported to SCUFN Members (tbd)* |
| **1530** | **Coffee Break** |
| 1550 | **7. Gazetteer of Undersea Feature Names (cont.)****7.3 Undersea Feature Names located in the territorial sea of a Coastal State and discussion on the role/scope of SCUFN***Doc: SCUFN29-07.3A Proposals (139) by ACUFN, Canada (K. Fadaïe)***7.4 Micro Undersea Features***Docs: SCUFN29-07.4A Proposal for the development of a road map (Chair/Vice Chair)* *SCUFN29-07.4B Useful Reference SCUFN25-08.1A* |
| **1700** | **END OF SESSION DAY 3** |
|  |  |
| **Thursday 22 Sept.** | **SCUFN-29 DAY 4** |
| 0900 | **4. Proposals Submitted during Intersessional Period (continue)****4.13 From the Republic of Korea, KHOA/KCGN***Doc: SCUFN29-04.13A Proposals (4) from ROK, KHOA/KCGN***4.14 From the Russian Federation, SSC YMG***Doc: SCUFN29-04.14A Proposal (1) from Russian Federation, SSC YMG* |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period (continue)****4.15 From China, CCUFN***Doc: SCUFN29-04.15A Proposals (50) from China, CCUFN* |
| **1230** | **Lunch Break** |
| 1330 | **4. Proposals Submitted during Intersessional Period (continue)****4.15 From China, CCUFN (cont.)***Doc: SCUFN29-04.15A Proposals (50) from China, CCUFN* |
| **1530** | **Coffee Break** |
| 1550 | **4.15 From China, CCUFN (cont.***Doc: SCUFN29-04.15A Proposals (50) from China, CCUFN* |
| **1700** | **END OF SESSION DAY 4** |
|  |  |
| **Friday 23 Sept.** | **SCUFN-29 DAY 5** |
| 0900 | **8. Any Other Business** |
| 0930 | **9. SCUFN Programme of Work – Review of the draft List of Decisions and Actions***Doc: SCUFN29-09.1A Draft SCUFN Programme of Work 2016-17 to be submitted to GEBCO Guiding Committee* |
| **1030** | **Coffee Break** |
| 1050 | **10. Dates and Venues for the Next Meetings**  |
| 1130 | **11. Conclusion** |
| **1200** | **END OF SESSION DAY 5 – END OF SCUFN-29** |
| **1215** | **Lunch** |
|  |  |

\_\_\_\_\_\_\_\_\_\_