

31th SCUFN MEETING
Te Wharewaka Centre, Wellington, New Zealand, 23-27 October 2018

DRAFT AGENDA and TIMETABLE
(version 12 September 2018)

- Notes: 1) Meeting to start at **0900** at Te Wharewaka Centre on **Tuesday 23 October** and to close at **1130** on **Saturday 27 October 2018**. Registration **from 0830** at the Centre.
 2) Names of prospective presenters of papers are given in parenthesis.

Monday 22 Oct.	
1800-2000	Ice Breaker at The Arborist, 166 Willis St, Wellington
Tuesday 23 Oct.	SCUFN-31 DAY 1
0830-0900	Welcome and Registration
0900	Traditional Māori Opening (mihi whakatau), and Welcome address by Mr Apanui Williams (Manager of Business with Māori at Land Information NZ), Hon. Eugenie Sage (tbc), Minister for Land Information, Chief Executives of LINZ, GNS Science and NIWA (tbc)
	<u>Note</u> : At the conclusion of the formal opening and prior to the cup of tea, hosts will invite SCUFN participants to <i>hongi</i> (press noses) and <i>harirū</i> (shake hands). See: https://www.youtube.com/watch?v=39XbAjB2k-o
0930	<p style="background-color: yellow;">1. Opening and Administrative Arrangements</p> <p><i>Doc: SCUFN31-01A List of Documents (Sec.)</i> <i>SCUFN31-01B List of Participants (Sec.)</i> <i>SCUFN31-01C SCUFN Membership and Observers List (Sec)</i> <i>- Introduction of upcoming SCUFN Members</i></p>

0950	<p>2. Introduction by SCUFN Chair - Approval of Agenda – SCUFN TORs</p> <p>2.1 SCUFN Chair Report (GEBCO Guidance, IOC, etc.) <i>Doc: SCUFN31-02.1A SCUFN Chair Report (Chair)</i></p> <p>2.2 Approval of Agenda <i>Doc: SCUFN31-02.2A Agenda and Time Table (Sec.) – Reminder: deadline for nominations Chair/Vice-Chair is 23 October, Close of business</i></p> <p>2.3 Amendments to SCUFN TORs <i>Doc: SCUFN31-01D Terms of Reference and Rules of Procedure (Chair/Sec) - Proposal for Amendment to Art. 2.8 of SCUFN ROPs</i></p>
1010	<p>3. Matters remaining from Previous Meetings</p> <p>3.1 Review of Actions from SCUFN-30 and transfer to the relevant agenda items (if appropriate) <i>Doc: SCUFN31-03.1A List of Actions from SCUFN-30 and Status (Sec.)</i> <i>SCUFN31-03.1B Follow-up on the Actions from SCUFN30 assigned to JCUFN (Yas, tbc)</i> <i>SCUFN31-03.1C NZGB Comments and Proposals following Action SCUFN30/121 (Vaughan/Jill tbc)</i></p> <p>3.2 Letter in Response to the Permanent Delegation of the Republic of the Philippines to UNESCO - Consequences <i>Doc: SCUFN31-03.2A SCUFN Letter 01/2018 Undersea Feature Names: Haidongqing Seamount, Jinghao Seamount, Tianbao Seamount, Juji Seamounts and Cuiqiao Hill (Chair)</i> <i>SCUFN31-03.2B Reference Letter: Letter from the Permanent Delegation of the Republic of the Philippines to UNESCO</i></p> <p>3.3 Decision making process in SCUFN – Repository of typical cases <i>Doc: SCUFN31-03.3A Follow-up on Action SCUFN30/08 (Roberta/Han/Chair)</i></p>
1045	<p>Coffee Break (to be confirmed)</p>

1100	<p>4. Proposals Submitted during Intersessional Period</p> <p>4.1 From Ascension Island Government <i>Doc: SCUFN31-04.1A Proposal (1) from Ascension Island Government (Chair)</i></p> <p>4.2 From USA, Center for Coastal & Ocean Mapping/Joint Hydrographic Center, University of New Hampshire <i>Doc: SCUFN31-04.2A Proposal (1) from USA, Center for Coastal & Ocean Mapping/Joint Hydrographic Center, University of New Hampshire (Chair)</i></p> <p>4.3 From Costa Rica, Comision Nacional de Nomenclatura <i>Doc: SCUFN31-04.3A Proposal (1) from Costa Rica, Comision Nacional de Nomenclatura</i></p> <p>4.4 From New Zealand, New Zealand Geographic Board (NZGB) <i>Doc: SCUFN31-04.4A Proposals (2 + 13 fast-track) from New Zealand, NZGB (V. Stagpoole)</i></p>
1230	Lunch Break
1330	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.5 From USA, NOAA <i>Doc: SCUFN31-04.5A Proposals (43) from USA, National Oceanic and Atmospheric Administration (Chair tbc)</i></p>
1500	Coffee Break
1520	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.5 From USA, NOAA (cont.) <i>Doc: SCUFN31-04.5A Proposals (43) from USA, National Oceanic and Atmospheric Administration (Chair tbc)</i></p> <p>4.6 From Japan, Japanese Committee on Undersea Feature Names (JCUFN) <i>Doc: SCUFN31-04.6A Proposals (76) from Japan, Japanese Committee on Undersea Feature Names (JCUFN), (Y. Ohara)</i></p> <p><u>Note:</u> Deadline for nominations for position of Chair/Vice-Chair</p>
1700	END OF SESSION DAY 1

Wednesday 24 Oct.	SCUFN-31 DAY 2
0830	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.6 From Japan, Japanese Committee on Undersea Feature Names (JCUFN) (cont.) <i>Doc: SCUFN31-04.6A Proposals (76) from Japan, Japanese Committee on Undersea Feature Names (JCUFN), (Y. Ohara tbc)</i></p> <p>4.7 From the Republic of Korea, KHOA <i>Doc: SCUFN31-04.7A Proposals (3) from the Republic of Korea, KHOA (Han tbc)</i></p>
1030	Coffee Break
1050	<p>5. Liaison with Other Geographical Name Bodies</p> <p>5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names <i>Doc: SCUFN31-05.1A Report of ACUF Activities (Trent, tbc)</i></p> <p>5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB) <i>Doc: SCUFN31-05.2A Report of the NZGB Undersea Names Committee (Jill Remnant tbc)</i></p> <p>5.3 Activities of Marine Regions of interest to SCUFN <i>Doc: SCUFN31-05.3A Activities of Marine Regions of interest to SCUFN (P. Oset Garcia)</i></p> <p>5.4 United Nations Group of Experts on Geographical Names (UN GEGN) <i>Doc: SCUFN31-05.4A UNGEGN Information Bulletin No. 54 • May 2018 (Trent/Sec tbc)</i> <i>SCUFN31-05.4B List of Naming Authorities (Sec)</i></p>
1145	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.8 From the Republic of Palau <i>Doc: SCUFN31-04.8A Proposals (40) from the Republic of Palau</i></p>
1230	Lunch Break
1330	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.8 From the Republic of Palau (cont.) <i>Doc: SCUFN31-04.8A Proposals (40) from the Republic of Palau</i></p>

1500	Coffee Break
1520	4.9 From China, CCUFN <i>Doc: SCUFN31-04.9A Proposals (11 resubmission + 68 new) from China, CCUFN (Sihai)</i>
1700	END OF SESSION DAY 2

Thursday 25 Oct.	SCUFN-31 DAY 3
0830	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.9 From China, CCUFN (cont.)</p> <p><i>Doc: SCUFN31-04.9A Proposals (11 resubmission + 68 new) from China, CCUFN (Sihai)</i></p>
1030	Coffee Break
1050	<p>6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6</p> <p><i>Doc: SCUFN31-06.1A Report and Proposals from the Generic Term Sub Group on definitions (Sub group)</i></p> <p><i>SCUFN31-06.1B Follow-up Action SCUFN30/106 - Report and Proposals from the Generic Term Sub Group on a general strategy and possible guidelines defining the optimal horizontal resolution between UFN (Sub group)</i></p> <p><i>SCUFN31-06.2A Progress report on the preparation of the draft new Edition of Publication B-6 (Secretary) – Submission to GGC XXXV (See. Doc. GGC35-5-1.1)</i></p> <p><i>SCUFN31-06.2B Update of Appendix A of B-6 (Yas Ohara)</i></p>
1230	Lunch Break
1330	<p>8. Undersea Feature Names Project Team (UFNPT)</p> <p>8.1 UFNPT Report and Road-map</p> <p><i>Doc: SCUFN31-08.1A Report on the Undersea Feature Names Project Team, Chairmanship – Tasks, Work Items, Deliverables (Anna Heidi)</i></p>
1400	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.9 From China, CCUFN (cont.)</p> <p><i>Doc: SCUFN31-04.9A Proposals (11 resubmission + 68 new) from China, CCUFN (Sihai)</i></p>
1500	Coffee Break

1520	<p>4. Proposals Submitted during Intersessional Period (continue)</p> <p>4.10 From Brazil, DHN <i>Doc: SCUFN31-04.10A Proposals (5) from Brazil, DHN (Ana Angélica)</i></p> <p>4.11 From Philippines, NAMRIA <i>Doc: SCUFN31-04.10A Proposals (16) from the Philippines, NAMRIA (tbc)</i></p>
1700	END OF SESSION DAY 3
1830 - 2200	Host Dinner¹ at Mac's Brewbar 4 Taranaki St, Wellington. Participation of Robin Falconer (to be confirmed)
Friday 26 Oct.	SCUFN-31 DAY 4
0830	<p>7. Gazetteer of Undersea Feature Names</p> <p>7.1 Maintenance of the on-line interface to GEBCO Gazetteer database <i>Doc: SCUFN31-07.1A Summary of issues related to the on-line GEBCO Gazetteer (Sec.)</i> <i>SCUFN31-07.1B Report by NOAA/NCEI on maintenance issues (tbc)</i></p> <p>7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names) <i>Doc: SCUFN31-07.2A Follow-up Action SCUFN30/121 - Proposals by SCUFN Members (10 features/year/Member) to upgrade the quality of the geometry of existing major undersea features (All)</i> <i>SCUFN31-07.2B Report of the work made during the inter-sessional period (Secretary)</i></p>
1030	Coffee Break
1050	<p>7. Gazetteer of Undersea Feature Names (cont.)</p> <p>7.3 Interoperability and Prototyping <i>Doc: SCUFN31-07.3A Development of a Beta-Gazetteer management plan (H-C Han)</i></p>

¹ Alcoholic drinks to be paid by participants.

1130	<p>9. Any Other Business</p> <p>9.1 Introduction to the GEBCO Seabed 2030 Project</p> <p><i>Doc: SCUFN31-09.1A Presentation (Dr Geoffroy Lamarche, Head of the South and West Pacific Centre for the Nippon Foundation-GEBCO Seabed 2030 Project)</i></p>
1215	END OF SESSION DAY 4
1230 - 1830	Field Trip to Zelandia 53 Waiapu Road, Wellington, offered by the host country

Saturday 27 Oct.	SCUFN-31 DAY 5
0830	<p>10. SCUFN Programme of Work – Review of the draft List of Decisions and Actions</p> <p>10.1 SCUFN Programme of Work and Draft List of Decisions and Actions from SCUFN31</p> <p><i>Doc: SCUFN31-10.1A Draft SCUFN Programme of Work 2019-20 to be submitted to GEBCO Guiding Committee (Sec.)</i></p>
0930	<p>9. Any Other Business</p> <p>9.2 ...</p> <p><i>Doc: SCUFN31-09.2A ...</i></p>
1000	11. Dates and Venues for the Next Meetings
1020	Coffee Break
1040	12. Election of Chair and Vice-Chair
1110	13. Conclusion
1130	END OF SESSION DAY 5 – END OF SCUFN-31
1145	Lunch