Paper for Consideration by SNPWG16

Draft of timeline tool for ProdSpecs to be developed

Submitted by:	SNPWG Chairgroup
Executive Summary:	Discussion of a new tool to make work progress more transparent
Related Documents:	http://www.iho.int/mtg_docs/com_wg/HSSC/HSSC4/HSSC4_Actions_and_Status.pdf (Action items HSSC4/26 & HSSC4/27)
Related Projects:	SNPWG future product specifications; S100

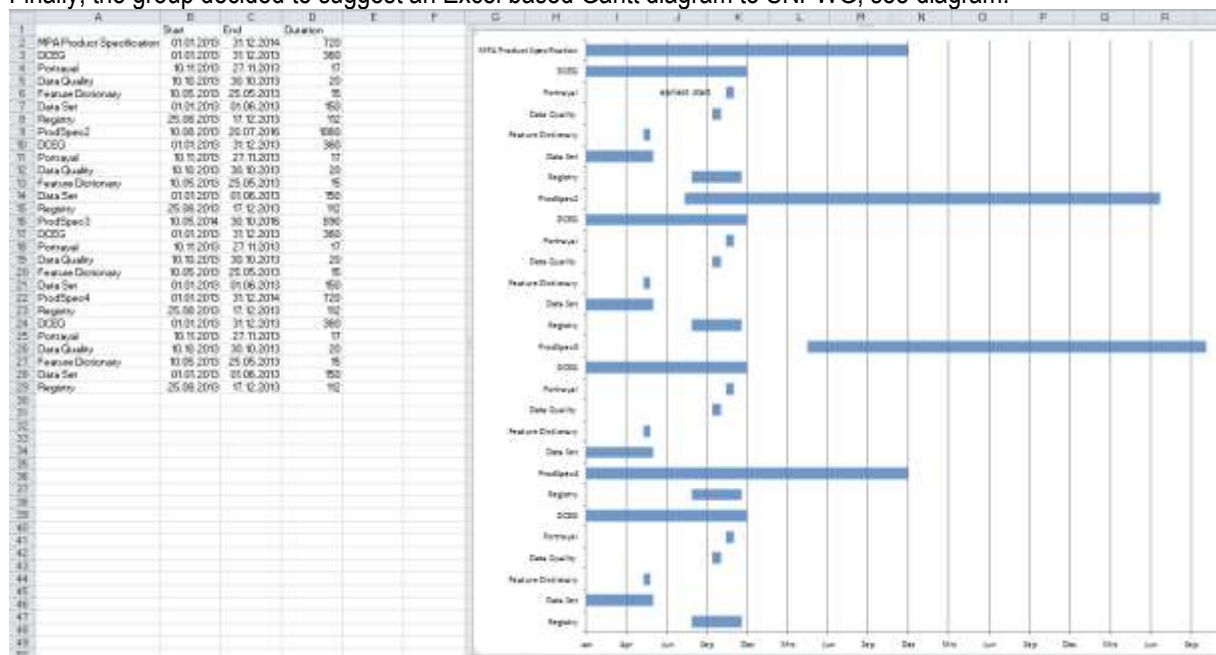**Introduction / Background**

HSSC 4 has assigned a set of working items to SNPWG. These working items are focussed on providing a better and transparent performance by the SNPWG to HSSC.

Analysis/Discussion

The SNPWG Chair group, supported by Jeppesen, has investigated and considered several tools which could help to make the working status and the working progress of the group more transparent. The main objective was to find a tool which could easily be handled, which is free of charge and which results could be used for other common applications.

Several tools are not freely available or their licence regime doesn't allow a non-commercial use without payments.

Finally, the group decided to suggest an Excel based Gantt diagram to SNPWG; see diagram.

The main disadvantage of this tool is that it doesn't allow flexible start and end dates and dependencies to deliverables of other HSSC WG.

The tool can be easily extended to provide additional information on open working items. That would allow the group to track those working items as well.

Conclusions

The proposed solution is simple and sufficient for the intended purpose. Knowing the dependencies on other HSSC WG work, the group may decide to move the start date more into the future. A sticky note may provide additional explanations.

Recommendations

SNPWG16 is invited to introduce the new tool and to allow their placement on the SNPWG wiki and on the IHO/SNPWG site.

Justification and Impacts

The placement on the internet would provide better transparency of the SNPWG work and work progress for both the SNPWG and the HSSC.

Action required of SNPWG16

The SNPWG16 is invited to:

    a.   note this paper,

    b.   agree to display the timeline draft on the SNPWG wiki.

Note: FOR REASONS OF ECONOMY, THE DELEGATES ARE KINDLY REQUESTED TO BRING THEIR OWN COPIES OF THE DOCUMENTS TO THE MEETING