

**18th TSMAD¹ and 1st DIPWG²
Joint Meeting**

Ottawa – Canada (4th to 8th of May 2009)

Dear Colleagues, CHS is pleased to welcome you to Ottawa for the 18th TSMAD & 1st DIPWG joint meeting. I am pleased to provide the following logistical information for the meeting. Please note when making the room reservation to guarantee the rate please say for the **CHS TSMAD**.

AIRPORT

Fly into Ottawa Airport.

HOTEL

The hotel is Les Suites in the Byward Market, downtown Ottawa.

Les Suites Hotel, Ottawa

130 Besserer Street, Ottawa, Ontario K1N 9M9

Tel: 613-232-2000 Fax: 613-232-3646

Toll Free: 1-800-267-1989

www.les-suites.com

GUESTROOM BLOCK – 2009

Dates:

Arrival: **Saturday May 02nd, 2009**

Departure: **Saturday May 09th, 2009**

Room Requirements:

25 – Premiere One Bedroom Suites

Rates:

Premiere One Bedroom Suites: \$209.00/night (single occupancy)

Notes:

- Please quote – **Department of Fisheries and Oceans group** to receive this rate
- \$25.00/night for each additional person
- Rates quoted do not include applicable taxes. (5% PST, 5% GST & 3% DMF, Destination Marketing Fee)

¹ Transfer Standard Maintenance & Applications Development WG

² Digital Information Portrayal WG

- Complimentary High Speed Wireless Internet
- 24hr on-site Complimentary Business Centre
- Delegates must book before the release Date: March 20, 2009

All accommodations at **Les Suites Hotel, Ottawa** include a fully equipped kitchen, a separate living/dining area as well as an ensuite laundry room. All suites offer guests the convenience of guest voicemail, free local and credit card access calls, iron and ironing board, hair dryer, CD alarm clock-radio, two remote control televisions with pay per view movies, individual climate control and private balcony.

Les Suites Hotel, Ottawa is ideally located in downtown Ottawa, close to many business complexes, government offices, shopping and tourist areas. Our facilities also include a health club with selected exercise equipment, indoor pool, whirlpool, sauna and steam rooms. The Presse Café offers a varied menu throughout the day and provides evening room service. The Presse Café also carries convenience and gift shop items. Ample parking is also available adjacent to **Les Suites Hotel, Ottawa**.

Meeting Location:

The meeting will be held in Camsell Hall at 580 Booth St. The commissionaires have a list of delegates and badges will be available. Delegates are asked to arrive at Camsell Hall early on the first day to expedite this process.

Parking is limited to pay lots in the area.