

**FOURTH MEETING OF THE WORLDWIDE ENC DATABASE WORKING GROUP
(WENDWG4)
18-20 March 2014, Niteroi, Brazil**

AGENDA AND TIMETABLE

Monday 17 March	Arrival of Delegations and transfer to the hotels
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Tuesday 18 March	DAY ONE OF WENDWG4
08h30	Registration
09h30	<p>1. Opening and Administrative Arrangements <i>Docs: WENDWG4-01A List of Documents (IHB)</i> <i>WENDWG4-01B List of Participants (IHB)</i> <i>WENDWG4-01C WENDWG Membership (IHB)</i> <i>WENDWG4-01D Terms of Reference for WENDWG (IHB)</i></p> <p>Chair opens the meeting and host delivers the welcome and logistics information. Participants are invited to introduce themselves. Secretary presents the administrative documents. Meeting updates the documents.</p>
10h15	<p>2. Approval of Agenda <i>Doc: WENDWG4-02 Agenda and Timetable (IHB)</i></p> <p>Participants are invited to comment the agenda and timetable in case updates are necessary. Agenda is adopted.</p>
10h30	Coffee Break
11h00	<p>3. Matters arising from Minutes of WENDWG3 Meeting <i>Docs: WENDWG4-03A Minutes of WENDWG3 (IHB)</i> <i>WENDWG4-03B Status of Actions List from WENDWG3 (IHB)</i> <u><i>WENDWG4-03C Draft procedure for overlaps (France, Task Group)</i></u></p> <p>Participants are invited to review and approve the WENDWG3 Minutes and the List of Actions.</p>

Tuesday 18 March	DAY ONE OF WENDWG4 (Cont.)
11h30	<p>4. Review of the WEND principles and governance</p> <p><i>Docs: WENDWG4-04A WEND Principles (Chair)</i></p> <p><i>WENDWG4-04B Guidelines for the implementation of the WEND Principles (Chair)</i></p> <p><i>WENDWG4-04C <u>Development of an IHO-RENC Concept (Norway)</u></i></p> <p><i><u>WENDWG4-04D Proposal 7 from France to EIHC5 (Chair)</u></i></p> <p>Meeting will review the WEND Principles and the Guidelines for its implementation. Participants will analyse the governance requirements to fulfil the WEND Principles. <u>Norway</u> will provide a status report on the developments of an IHO WENC (or RENC). <u>Proposal 7 from France to EIHC5 will be discussed.</u></p>
12h30	Group Photo followed by Lunch at Saldanha Mess Room
14h00	<p>4. Review of the WEND principles and governance (Cont.)</p> <p>Continuation of agenda item 4.</p>
15h30	Coffee Break
16h00	<p>5. ENC Coverage Status Review</p> <p><i>Doc: WENDWG4-05 <u>Global ENC Coverage (UK)</u></i></p> <p>UK presents the status of ENC coverage. Meeting participants are invited to review the status.</p>
1730	End of day one.

Wednesday 19 March	DAY TWO OF WENDWG4
09h00	<p>6. ENC Gaps, Overlaps and Quality Assurance</p> <p><i>Docs: WENDWG4-06A <u>Global ENC Gap Analysis (UK)</u></i></p> <p><i><u>WENDWG4-06B Global ENC Overlaps (UK)</u></i></p> <p><i><u>WENDWG4-06C Global ENC CATZOC (UK)</u></i></p> <p><i><u>WENDWG4-06D US ENC Gap Analysis (USA)</u></i></p> <p>UK presents the <u>documents</u> and participants are invited to contribute to establish the way forward.</p>
10h30	Coffee Break
11h00	<p>6. ENC Gaps, Overlaps and Quality Assurance (Cont.)</p> <p>Continuation of agenda item 6</p>
12h30	Lunch

14h00	7. ENC Catalogue development <i>Doc: WENDWG4-07 ENC Catalogue development (IHB)</i> IHB will present the development and update of the ENC Catalogue.
16h00	End of the session
Wednesday 19 March	DAY TWO OF WENDWG4 (Cont.)
16h10	Reception hosted by DHN
19h00	Transfer to the hotels

Thursday 20 March	DAY THREE OF WENDWG4
09h00	8. Review of the WENDWG4 Action List Meeting will review the draft WENDWG4 Action List.
10h30	Coffee Break
11h00	9. Review of the WENDWG Chair report to IRCC6 Meeting will review the draft WENDWG Chair report to IRCC6.
11h30	10. Any other business Participants will review additional subjects if any.
12h00	11. Next meeting dates and venue Meeting agrees on the next meeting dates and venue.
1630	END OF THE MEETING