

**FIFTH MEETING OF THE WORLDWIDE ENC DATABASE WORKING GROUP
(WENDWG5)
3-5 March 2015, Singapore**

DRAFT AGENDA AND TIMETABLE

Monday 2 March	Arrival of Delegations and transfer to the hotels
Tuesday 3 March	DAY ONE OF WENDWG5
08h30	Registration
09h30	<p>1. Opening and Administrative Arrangements <i>Docs: WENDWG5-01A List of Documents (IHB)</i> <i>WENDWG5-01B List of Participants (IHB)</i> <i>WENDWG5-01C WENDWG Membership (IHB)</i> <i>WENDWG5-01D Terms of Reference for WENDWG (IHB)</i></p> <p>Chair opens the meeting and host delivers the welcoming address and logistics information. Participants are invited to introduce themselves. Secretary presents the administrative documents.</p>
10h15	<p>2. Approval of Agenda <i>Doc: WENDWG5-02A Agenda and Timetable (IHB)</i></p> <p>Participants are invited to comment on the agenda and timetable including proposing any revisions as appropriate. Agenda is adopted.</p>
10h30	Coffee Break
11h00	<p>3. Matters arising from Minutes of WENDWG4 Meeting <i>Docs: WENDWG5-03A Minutes of WENDWG4 (IHB)</i> <i>WENDWG5-03B Status of Actions List from WENDWG4 (IHB)</i></p> <p>Pending Actions from previous meeting are reviewed or agreed to be reported under the relevant agenda items as appropriate. Quick review of the completed Actions.</p>

11h30	<p>4. Review of the decisions, outcomes and actions of IRCC6, EIHC5 and HSSC6 which affect the WENDWG</p> <p><i>Docs: WENDWG5-04A Decisions, outcomes and actions from IRCC6, EIHC5 and HSSC6 (IHB)</i></p> <p><i>WENDWG5-04B Relevance of information overlay services and their status in the global IHO ENC programme (France)</i></p> <p><i>WENDWG5-04C Status and future of the RENC Harmonization Sub-Group (RHSG Members)</i></p> <p><i>WENDWG5-04D Proposals for addressing these decisions, outcomes and actions (Chair)</i></p> <p>Working Group to highlight IRCC6, EIHC5, HSSC6 actions that need consideration, report those as DONE and consider PENDING under relevant agenda items, then agree actions as appropriate.</p>
12h30	<p>5. Report on the study for overlapping ENCs</p> <p><i>Docs: WENDWG5-05A Report Study on Addressing Overlapping ENCs within ECDIS (SG)</i></p> <p><i>WENDWG5-05B Resolving ENC Overlaps within the USCHC (USCHC Rep.)</i> Working Group to consider report and any proposals and agree action as appropriate.</p> <p><i>WENDWG5-05C IHO ENC Scheming Issues (tbc)</i> Working Group to consider report and any proposals and agree action as appropriate.</p> <p><i>WENDWG5-05D RENC Coverage and Overlap Checker (PRIMAR)</i> Working Group to consider proposal made by PRIMAR supported by IC ENC to IHO organs (RHCs and ICCWG, WENDWG Members and IHB) to make benefit of the RENC Coverage and Overlap Checker Tool.</p>
13h00	Group Photo followed by Lunch at (Room)...
Tuesday 3 March	DAY ONE OF WENDWG5 (Cont.)
14h30	Depart to Maritime and Port Authority of Singapore (tbc)
15h00 – 17h30	Visit of Maritime and Port Authority of Singapore (tbc)
18h00 – 20h30	Welcome social event by MPA Singapore (tbc)
20h30	End of day one.
Wednesday 4 March	DAY TWO OF WENDWG5

09h00	<p>6. Review of the WEND Principles and governance (if-needed)</p> <p><i>Docs: WENDWG5-06A WEND Principles (IHB)</i></p> <p><i>WENDWG5-06B Guidelines for the implementation of the WEND Principles (IHB)</i></p> <p><i>WENDWG5-06C Harmonizing S-65 to the WEND Principles (US)</i></p> <p>If deemed necessary, Working Group will quickly review the last editions of the WEND Principles and of the Guidelines for its implementation. Participants will analyse the governance requirements to fulfil the WEND Principles and agree action as appropriate.</p>
09h30	<p>7. ENC Coverage Status Review</p> <p><i>Doc: WENDWG5-07A Global ENC Coverage (UK)</i></p> <p><i>WENDWG5-07B Report on ENC coverage to IMO/NCSR – NCSR 2/22/2 (IHB)</i></p> <p>UK presents the status of ENC coverage. Meeting participants (representing RHCs in particular) are invited to report on any identified issue and actions undertaken against risk assessment reports if any.</p> <p>Working Group to consider ways and means to improve the relevance of the IHO report on ENC coverage to IMO/NCSR. Input provided to IHO for NCSR and processed (NCSR2/22/2 refers)...however WENDWG invited to revisit the metrics for gaps and consider remedial and timely actions. Report back any outcome relevant to NCSR by 09/03/2015.</p> <p>Working Group to consider report and any proposals and agree action as appropriate.</p>
10h30	<p>Coffee Break</p>
11h00	<p>8. ENC Gaps, Overlaps and Quality Assurance</p> <p><i>Docs: WENDWG5-08A Global ENC Gap Analysis (UK)</i></p> <p><i>WENDWG5-08B Global ENC Overlaps (UK)</i></p> <p><i>WENDWG5-08C Global ENC CATZOC (UK)</i></p> <p>UK presents the documents and participants (representing RHCs in particular) are invited to report on any identified issues, and contribute to establishing the way forward.</p> <p>Working Group to consider report and any proposals and agree action as appropriate.</p>
11h30	<p>9. ENC Distribution, RENCs Reports</p> <p><i>Doc: WENDWG5-09A IC-ENC Report (IC-ENC)</i></p> <p><i>WENDWG5-09B PRIMAR Report (PRIMAR)</i></p> <p><i>WENDWG5-09C IHO CL 72/2014 (IHB)</i></p> <p>IC-ENC and PRIMAR will be invited to report on their activities, progress made and issues identified. Joint presentation would be welcome. The IHB will reiterate the results of the ENC distribution census. Investigate ways and means to inventory ENCs distributed through exclusive arrangements so they can be displayed in the IHO ENC Catalogue (next agenda item).</p>
12h30	<p>Lunch</p>

14h00	<p>10. ENC Catalogue Development <i>Doc: WENDWG5-10A ENC Catalogue development (IHB)</i> IHB will present the status of development of the revised IHO ENC Catalogue as part as the IHO GIS developments (C-55, other layers). Working Group to consider report and any proposals and agree action as appropriate.</p>
14h30	<p>11. S-101 Update in relation to WEND <i>Doc: WENDWG5-11A S-101 Development (US the)</i> Information paper only and preliminary assessment of any impact on WENDWG continuation and programme of work. Transition S-57 to S-101. How to manage expectations and realities for End Users.</p>
15h00	<p>12. Review and update of the WENDWG Programme of Work <i>Doc: WENDWG5-12A WENDWG Programme of Work (Chair)</i> <i>WENDWG5-12B Developing Capacity Building Activities (Chair)</i> Chair will present the way forward and proposals to update the WENDWG programme of work approved at IRCC6, taking into account decisions made at the EIHC5.</p>
15h30	Coffee Break
16h00	<p>12. Review and update of the WENDWG Programme of Work (continue) Chair and Members will prepare an evaluation of resources needed and available to progress the Work Plan in order to report to the IRCC and IHB (EIHC5 Decision N°3).</p>
16h30	Split into ad hoc WGs to progress some actions (if needed)
17h30	End of day two

Thursday 5 March	DAY THREE OF WENDWG5
09h00	<p>Report(s) of ad hoc WGs (if necessary) Working Group will consider reports and any proposals and agree action as appropriate (status reports, membership and work plans of WENDWG Task Group and RHSG to be reviewed if appropriate).</p>
09h30	<p>13. Review of the WENDWG5 Action List Working Group will review the draft WENDWG5 Action List.</p>
10h30	Coffee Break

11h00	14. Preparation and Review of the WENDWG Chair report to IRCC7 Working Group will review the draft WENDWG Chair report to IRCC7.
11h30	15. Any other business Participants will review additional subjects if any.
12h00	16. Next meeting dates and venue Working Group agrees on the next meeting dates and venue if deemed necessary.
12h30	Lunch
14h00 – 16h00	Meeting of ad hoc WGs (continue, if needed)
16h30	End of the meeting