



INTERNATIONAL HYDROGRAPHIC ORGANIZATION  
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION



## X<sup>th</sup> Meso American & Caribbean Sea Hydrographic Commission Meeting

3-6 November 2009

Bridgetown, Barbados

### Agenda

[\(version October 23, 2009\)](#)

#### 1. Opening

##### Welcome

The Chairman will welcome Participants to the meeting and will request the Local Authority to welcome and address the Commission.

##### Agenda and Timetable approval

The Chairman will introduce the Draft Agenda (**Doc. MACHC10-01a**) and Timetable (**Doc. MACHC10-01b**). Members will be invited to comment and finally adopt both documents.

##### List of Documents

The Chairman will introduce the List of Documents (**Doc. MACHC10-01c**). Participants are expected to have downloaded them from the IHO Web site and have brought them to the meeting.

##### Administrative Arrangements

The Chairman will invite a Local Authority Representative to provide Participants with the required administrative details. The Secretary will circulate a draft version of **Doc. MACHC10-01d** (List of Participants) requesting participants to review and confirm the information contained.

#### 2. IX<sup>th</sup> MACHC Minutes approval

The Secretary will introduce **Doc. MACHC10-02**, corresponding to the Minutes of the last Meeting. Despite the Minutes were approved by MACHC Members by correspondence, Participants willing to provide any comment shall be welcome to do it.

#### 3. IX<sup>th</sup> MACHC Actions List review

The Secretary will provide a brief comment on the status of each action agreed at the last meeting (**Doc. MACHC10-3**). Participants are expected to report verbally on the accomplishment or progress made on the actions of their responsibilities, unless the report deserves a written report.

#### 4. IHO / IHB Matters

The Chairman will invite the IHB Representatives to provide a general overview of the Organization and the Bureau activities, highlighting the last events (i.e. 4<sup>th</sup> EIHC, 1<sup>st</sup> IRCC) and subjects (i.e. Convention amendments ratification, ENC overture, S-100) that will require attention under the next Agenda items.

#### 5. National Reports

Under this agenda item it is expected that all Member States Representatives will provide a summary of their National Reports. The National Report should be written based on the model presented at the IHO Technical Resolution T1.3, and should include S-55 update and Marine Spatial Data Infrastructure (MDSI).

It is not expect that it will be read or repeated what is in the Report, but to emphasize the key elements, the discussion of which would be of general benefit.

The Reports have been compiled under **Doc MACHC10-05**, followed by an indication identifying the Country to which the report refers.

## 6. MACHC Committees, Working Groups, and Commission Representatives Reports

Under this agenda item it is expected that Chairs of MACHC bodies ([ICC](#), [ECC-TG1](#), [ECC-TG2](#), [CB](#)) and MACHC Representatives (i.e. WEND, IRCC, CBSC, ISPWG, [WWNWS](#), etc.) will provide a brief report on the present situation of their bodies.

INT Chart and ENC schemes and productions plans must be reported.

In this specific Meeting ToRs and RoPs of the Committees must be revised, and a CB Plan must be approved.

The Reports should be compiled under **Doc MACHC10-06**, followed by an indication identifying the body to which the report refers.

## 7. MACHC Member States Proposals

In the case of having specific Proposals to the Commission submitted by Member States, these proposals will be discussed under this item.

Proposals must be submitted according MACHC Statutes Article 7 **b**.

Proposals should be compiled under **Doc MACHC10-07**, followed by an indication identifying the Country to which the proposal refers.

## 8. MACHC Relationships with others organizations

Under this agenda item it is expected comments and discussion about relevant organizations (i.e. IBCCA, PAIGH, etc.) and their relationship with the Commission.

## 9. Date and Venue of the next meeting

The Chairman will invite the representative of Suriname to confirm the availability to host the 11<sup>st</sup> MACHC Meeting in Paramaribo. Dates shall be agreed considering that the meeting should take place in late October or early November.

The Committee will be invited also to consider any invitation received as an alternative and/or for future meeting, and to instruct the Chairman to coordinate well in advance the 11<sup>st</sup> Meeting and the followings.

## 10. Any Other Business

In case a subject not previously identified is raised for discussion, it shall be considered under this agenda item. Ideally substantial matters should be raised well in advance in order to be prepared to discuss or comment the subject.

## 11. Approval of the Action List

## 12. Closure