



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION



Electronic Chart Committee
Courtyard (by Marriott) Hotel
8 November 2010 Paramaribo, Suriname
(Royal Palm Room---Casual Dress)

DRAFT Agenda & Timetable

Monday, November 8th – Working Group 1 Discussions—CLOSED WG SESSION

Hour	Subject	Responsible
09:00	Welcome and introductions <ul style="list-style-type: none"> • Approval of the Agenda • Meeting Objectives • Gulf of Honduras Project update 	Katie Ries, Chair ECC Edas Munoz, Director GOH Project
09:15	Country Presentations: <ul style="list-style-type: none"> • Current program state of readiness <ul style="list-style-type: none"> ○ Vessel(s) ○ Equipment ○ Level of knowledge • Accomplishments <ul style="list-style-type: none"> ○ Survey area completed ○ Survey products ○ Transmissions to IHO ○ Other... • Technical Issues (equipment, software, etc) <ul style="list-style-type: none"> ○ MRU ○ Hypack software keys & upgrades... ○ Laptop security & functionality ○ Tides training • Procedural Issues (planning, acquisition, processing) • Logistic Issues (personnel, communications, etc) • Budgeting discussion? <ul style="list-style-type: none"> ○ Costs of operations, maintenance (incl. calibration), expansion... • Lessons Learned from Phase 2 Training (2010) not already discussed 	George Hanson, Marine Operations Manager Belize Ports Authority
9:45	Country Presentations: Lessons Learned from 2009 Hydrographic Training (covering same topics as above)	Representative(s) of Guatemala
10:15	Country Presentations: Lessons Learned from 2009 Hydrographic Training (covering same topics as above)	Representative(s) of Honduras
10:45	Planning for 2010 Phase 3 Hydrographic Survey Training <ul style="list-style-type: none"> • Desired / Expected outcomes • Opportunities for improvement from Phase 2 training • Training Dates & Participants 	All

Hour	Subject	Responsible
	<ul style="list-style-type: none"> ○ Tides part 2? ○ Hypack emphasis? ● Administrative Support for Equipment Maintenance 	
11:45	Next Steps <ul style="list-style-type: none"> ● Long-term sustainability ● Action list review ● Summary for MACHC Plenary 	Katie Ries, Chair/ECC Edas Munoz, Director GOH Project
12:30	Meeting ends	

Monday, November 8th – Working Group 2 Discussions

OPEN TO ALL INTERESTED MEMBER STATES

Hour	Subject	Responsible
14:00	Welcome and introductions <ul style="list-style-type: none"> ● Approval of the Agenda 	K. Ries/Chair
14:15	Final Comments on ENC Coverage Report to 11 th MACHC	K. Ries/All MS
15:15	Review Outstanding Actions from ECC WG2 ENC Report, Annex B	All MS
15:45	Development of Work Plan for 2011	K. Ries/All MS
16:15	Summary for MACHC Plenary	All MS
16:30	Other outstanding actions from 10 th MACHC	All MS
17:00	Break-out Sessions (if needed) <ul style="list-style-type: none"> ● Specific Country-to-Country discussions to finalize outstanding gap/overlap issues 	All MS
18:00	Meeting Ends	All MS