



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION



MACHC Circular Letter
05-2012

June 29, 2012

To: MACHC Members, Associate Members and Observers.

Subject: Call for Agenda items, Logistics and Registration for the 13th MACHC

Dear MACHC Colleagues,

I am pleased to provide further MACHC meeting and travel information.

Monday 19 November 2012 will be the MACICCWG (INT charting and ECC) and MEIP WG. The main MACHC conference will be from Tuesday 20th to Friday 23rd.

A limited number of rooms have been block booked at the Soleil La Antigua Spa and Convention Center Hotel, La Antigua Guatemala, Guatemala; further logistical information can be found at Annex A. You are advised to book before **31 August** to ensure the conference rate.

I very much hope that you will be able to attend. I would be grateful if you could complete the Registration Form at Annex B and return it to hidrografia@deptomaritimo.gob.gt and copy to june.thompson@ukho.gov.uk , by **26 October**.

As per the MACHC statutes article 7 b I would like to request agenda items to be forwarded to the chair 4 months prior to conference; please forward to international.relationsukho@ukho.gov.uk by **31 July**.

I would also like to take this opportunity to request that you forward your National Report, in the standardised structure, at least two weeks prior to the meeting (by **05 November**). Please send your Reports to my External Relations team at the UKHO by e-mail to international.relationsukho@ukho.gov.uk or fax on +44 1823 723380.

Finally, I look forward to an informative and productive meeting in Guatemala.

Rear Admiral Nicholas Lambert
UK National Hydrographer and MACHC Chair