



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION



MACHC Letter 05 / 2010
28 January 2010

To:
MACHC Member States

Subject: **Correspondence Group on nautical charts sales / royalties**

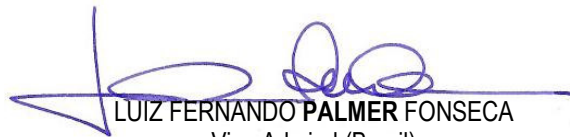
Reference: MACHC Letter 36/2009

Dear Colleagues,

1. Proceeding with the task of “establishing a Correspondence Group (CG) to consider the Venezuela proposal to increase the financial means of the CB through the sales/royalties of the INT paper charts and the corresponding ENC’s”, initiated through MACHC Letter 34/2009 and 36/2009, once no objections to the nominated Chair and Vice Chair have been received nor to the proposed draft Terms of Reference and Rules of Procedure, we ratify the information below:

- Elected Chair, RAdm Jesús Gerardo Ortega Hernández;
- Elected Vice Chair, Mr. Jeffrey Bryant; and
- The Terms of Reference and Rules of Procedure (enclosed herewith) have been approved.

I take this opportunity to congratulate RAdm Ortega and wish him a successful venture.



LUIZ FERNANDO PALMER FONSECA

Vice Admiral (Brazil)
Brazilian Director of Hydrography and Navigation - MACHC Chair

Copy:
IHB

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Note: To improve the Commission's effectiveness, this letter is provided only by e-mail.

NAUTICAL CHARTS REVENUE SALES AS CAPACITY BUILDING FUND
CORRESPONDENCE GROUP (NCSCBFCG)

Terms of Reference and Rules of Procedure

1. Objective

To consider the Venezuela proposal to increase the financial means of the Capacity Building (CB) through the sales/royalties of the INT paper charts and the corresponding ENC's. Report to the next plenary Conference for decision making and correspond with the chair of the IHO CBCS and the IRCC as solutions might be of interest to other Regional Hydrographic Commissions.

3. Procedures

The CG should:

- a) Work by correspondence, and use group meetings, workshops or symposia only if required.
- b) Consider the existing IHO Resolutions and the IHO Capacity Building Sub Committee (CBSC) Guidelines and Procedures in the work.
- c) Identify any actions that the IHO and/or the Regional Hydrographic Commissions (RHCs) might take to contribute positively to the hydrography and cartography capacity building through nautical charts revenue sales and propose which IHO bodies might foster such action.
- d) Propose any procedures and / or resolutions that may be required by the IHO and/or RHCs to accomplish in order to increase the IHO Capacity Building Fund through nautical charts revenue sales.
- e) Submit a report and recommendations to the XIth MACHC Meeting in 2010.

4. Composition and Chairmanship

- a) The CG shall comprise representatives of MACHC Member States, all of whom have expressed their willingness to participate.
- b) The CG membership may comprise Expert Contributors and Observers from any IHO subsidiary organ and RHCs that can provide a relevant and constructive contribution to the work of the CG.
- c) Expert Contributors shall seek approval of membership from the Chairman.
- d) Expert Contributor membership may be withdrawn in the event that the majority of the M/S represented in the WG agrees that an Expert Contributor's continued participation is irrelevant or disruptive to the work of the WG.
- e) MACHC Member States, Expert Contributors and Observers may indicate their willingness to participate at any time. A membership list shall be maintained and confirmed annually.
- f) The Chair and the Vice-Chair shall be a representative of a MACHC Full Member State. The MACHC Chair will coordinate the election of both.
- g) If the Chair is unable to carry out the duties of the office, the Vice-Chair shall act as the Chair with the same powers and duties.
- h) Decisions should generally be made by consensus. If votes are required on issues or to endorse proposals presented to the CG, only M/S may cast a vote. Votes shall be on the basis of one vote per M/S represented.
- i) If a secretary is required, it should normally be drawn from a member of the CG.