



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION



MACHC Letter 09 / 2010
28 May 2010

To: MACHC Member States and Observers

Subject: **11th MACHC Meeting**

References: a) MACHC Letter 32/2009;
b) MACHC Statutes;
c) MACHC Action List 10-08.

Dear Hydrographer,

1. Accomplishing the referred documents, I hereby officially announce the dates and venue of the XIth MACHC Meeting.

2. The Organizers have agreed on the terms of the venue and accommodations for the forthcoming MACHC meeting. The meeting will be held within the premises of the Marriott Paramaribo, Suriname, from November 08th to 12th, 2010. A special welcome from the Maritime Authority of Suriname (MAS) and general information follows in Annex to this letter.

Attached to the e-mail which sent this Letter also followed the Registration Form to the event.

3. I would kindly ask you to

– make your hotel reservations as soon as possible and e-mail a copy of the hotel reservation to the Maritime Authority Suriname (MAS) <info.11machc@mas.sr>. Note you are requested to make reservations **before July 30th**;

– Fill in your Registration Form and e-mail it to MACHC Secretary <int.rel@dhn.mar.mil.br>, with a copy to the Maritime Authority Suriname (MAS) <info.11machc@mas.sr> by **September 15th 2010**.

The Agenda and Timetable will be provided at the appropriate time.

Yours sincerely,



LUIZ FERNANDO PALMER FONSECA
Vice Admiral (Brazil)
Brazilian Director of Hydrography and Navigation - MACHC Chairman

DIRETORIA DE HIDROGRAFIA E NAVEGAÇÃO, Rua Barão de Jaceguay, S/Nº, Ponta da Armação – Centro, CEP 24048-900 - Niterói, RJ, Tel. (+55 21) 2189-3014 - e-mail: <int.rel@.mar.mil.br>

Note: To improve the Commission's effectiveness, this letter is provided only by e-mail.



**INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION**



**The 11th MACHC Meeting in Suriname
A warm welcome to Suriname**

Dear participant,

The Maritime Authority Suriname welcomes you to Suriname, on behalf of the Meso American & Caribbean Sea Hydrographic Commission of the International Hydrographic Organization. We are proud to host the 11th MACHC Meeting from November 8 – 12, 2010.



It's our pleasure to present to all participants of the 11th MACHC Meeting the following special rates at the Courtyard by Marriott Paramaribo.

Visit <http://www.marriott.com/hotels/travel/pbmcy-courtyard-paramaribo/> for more detailed information.

Before and During Meeting dates 8 – 12 November 2010:

King/Double Queen Room	\$ 99.00, -	per person - \$110.00, -	with partner
Jacuzzi King Room	\$ 127.44, -	per person - \$139.24, -	with partner
Riverview Room	\$ 135.70, -	per person - \$147.50, -	with partner
Suite	\$ 218.30, -	per person - \$236.10, -	with partner

Quoted rates include: Buffet Breakfast, 10% Service Charge and 8% VAT Charge.

Quoted rates exclude: Transportation from the J.A.P. International Airport - hotel (v.v.).

After Meeting dates 8 -12 November 2010:

King/Double Queen Room	\$ 93.75, -	per person - with partner additional \$ 30.00,-
Jacuzzi King Room	\$ 105.00, -	per person - with partner additional \$ 30.00,-
Riverview Room	\$ 112.50, -	per person - with partner additional \$ 30.00,-
Suite	\$ 175.00, -	per person - with partner additional \$ 30.00,-

Quoted rates include: Buffet Breakfast;

Quoted rates exclude: Transportation from the J.A.P. International Airport to the Hotel and vice versa, 10% Service Charge and 8% VAT Charge.

Methods of Reservation:

For your convenience there are two methods of making a reservation:

1. Directly at the hotel via:

Telephone: (597) 456000

Fax: (597) 456677

Email: nargiz.raghoebarsingh@courtyard.com

2. Online reservations:

Email: nargiz.raghoebarsingh@courtyard.com

Select days of arrival and departure

Mark corporate or promotional rate

Enter code: N/A

Confirm reservation

Terms and Conditions for Reservations

- Extra person \$30.00 excluding 10% Service Charge and 8% VAT Charge.
- Reservations can be guaranteed by credit card (Master card, Visa card or American Express).

Please find below the bank information and account numbers:

RBTT Bank Suriname	For USD:197.48.193
Adress: Kerkplein 1	For Euro:197.41.669
Account: IPH Suriname N.V.	For SRD: 197.48.185

Group Rate Booking Rules:

- Quoted room rate is only applicable for registered conference participants
- Maximum of 2 adults in one room
- 3rd person of 12 years and older will be charged 30 USD excluding 8% tax, 10% service charge and breakfast
- Maximum 2 children under 12 years of age stay complimentary in parent room (Breakfast for children not included)
- Full amount of at least 1 room night should be prepaid

If you find it necessary to cancel or change plans, please inform us before 30 July, 2010 by 6 pm. Cancellations after 30 September, 2010 will comprise a penalty of 100% of the invoice amount.

Airport Shuttle Transportation:

Airport shuttle transportation is provided on request for the amount of 10.00 USD per person / one way

Accommodation

You are invited to make your reservations directly with the hotel, preferably before **July 30, 2010**, in order to secure a room at this time of the year. When making reservations, it is recommended that you indicate that you will be participating in the 11th MACHC Meeting in order to benefit from the preferential rate.

Registration Form

The Organizing Committee is pleased to attach a copy of the registration form and is kindly requesting the delegates to send completed forms electronically to the Maritime Authority Suriname and a copy to the Secretariat of the Meso American & Caribbean Sea Hydrographic Commission:

1. **Maritime Authority Suriname:** info.11machc@mas.sr
2. **MACHC secretariat:** int.rel@dhn.mar.mil.br

Visas

In relation to visas application forms can be downloaded from the website:

www.surinameembassy.org/mvk_form.pdf.

If a delegate is unable to obtain a visa from the nearest Suriname Embassy or Consulate, a diplomatic or courtesy visa can be obtained on entry into Suriname.

The Republic of Suriname is situated at the continent of South America just north of the Equator. It is bordered in the South by the Federal Republic of Brazil, in the North by the Atlantic Ocean, in the East by the French Overseas Department of French Guyana and in the West by the former British colony Guyana, now the Co-operative Republic of Guyana. For more detailed information please visit <http://www.surinameembassy.org/>.