



**INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION**



MACHC Letter 12b / 2010
05 July 2010

To:
Mr. Otto Guillermo Noack
Executive Director
COCATRAM
e-mail: <onoack@cocatram.org.ni>

Subject: **Invitation to the XIth MACHC Meeting**

Dear Mr. Noack,

1. First of all, let me introduce myself and the Organization I represent. I'm Vice Admiral PALMER, Director of Hydrography and Navigation of the Brazilian Navy, and the current Chair of the Meso American and Caribbean Sea Hydrographic Commission (MACHC).

MACHC is an organism which works with the International Hydrographic Organization (IHO) with the main purposes of coordinating the safety of navigation within the region of its responsibility and promoting hydrographic development, which means the production and dissemination of Maritime Safety Information (MSI) in general, and hydrographic surveys and maritime cartography in particular. Details on MACHC activities may be found at the web site <www.iho-machc.org>.

2. The International Hydrographic Bureau (IHB) has called my attention to the outstanding role the Comisión Centroamericana de Transporte Marítimo (COCATRAM) has the Caribbean Sea and its historical participation at MACHC meetings. The importance of COCATRAM is distinguish once it is estimated that over 30% of the world's crude oil passes through the Caribbean which is home to over 50% of the world's cruise shipping. In addition, the Caribbean endures a hurricane season from June to November; the storms can and do leave a trail of devastation on the islands and their coasts. For these reasons, it is crucial that Countries in the Region undertake hydrographic surveys as and when required, and that they arrange for the compilation and publication of hydrographic data, as well as the dissemination and keeping up to date of all nautical information necessary for a safe navigation.

MACHC will have its XIth Meeting next November, from the 8th to the 12th, in Paramaribo, Suriname. We will be very glad if you, or COCATRAM representatives, may be present and participate with a brief presentation on the COCATRAM activities. The majority of Hydrographic Offices which work within the Region and IHB representatives will be present at this meeting. I'm sure this will be a very good opportunity for the COCATRAM and the IHO community to get better acquainted with one another and begin a partnership with a great potential to make a highlighted difference in the Caribbean Region.

In annex you may find the logistic information and the Registration Form. The Agenda of the Meeting and the corresponding timetable will be provide as soon as it will be ready.

3. Finally I would like to renew my congratulations on the initiative of the cooperation between the COCATRAM and the IHO and offer myself, my staff, and MACHC, to help with any subject that we may be of use.

Yours sincerely,



LUIZ FERNANDO PALMER FONSECA

Vice Admiral (Brazil)

Brazilian Director of Hydrography and Navigation - MACHC Chair

Copy:
MACHC Member States;
IHB

DIRETORIA DE HIDROGRAFIA E NAVEGAÇÃO, Rua Barão de Jaceguay, S/Nº, Ponta da Armação – Centro, CEP 24048-900 - Niterói, RJ, Tel. (+55 21) 2189-3014 - e-mail: <int.rel@mar.mar.mil.br>

Note: To improve the Commission's effectiveness, this letter is provided only by e-mail.



**INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION**



**The 11th MACHC Meeting in Suriname
A warm welcome to Suriname**

Dear participant,

The Maritime Authority Suriname welcomes you to Suriname, on behalf of the Meso American & Caribbean Sea Hydrographic Commission of the International Hydrographic Organization. We are proud to host the 11th MACHC Meeting from November 8 – 12, 2010.



It's our pleasure to present to all participants of the 11th MACHC Meeting the following special rates at the Courtyard by Marriott Paramaribo.

Visit <http://www.marriott.com/hotels/travel/pbcmcy-courtyard-paramaribo/> for more detailed information.

Before and During Meeting dates 8 – 12 November 2010:

King/Double Queen Room	\$ 99.00, -	per person - \$110.00, -	with partner
Jacuzzi King Room	\$ 127.44, -	per person - \$139.24, -	with partner
Riverview Room	\$ 135.70, -	per person - \$147.50, -	with partner
Suite	\$ 218.30, -	per person - \$236.10, -	with partner

Quoted rates include: Buffet Breakfast, 10% Service Charge and 8% VAT Charge.

Quoted rates exclude: Transportation from the J.A.P. International Airport - hotel (v.v.).

After Meeting dates 8 -12 November 2010:

King/Double Queen Room	\$ 93.75, -	per person - with partner additional \$ 30.00,-
Jacuzzi King Room	\$ 105.00, -	per person - with partner additional \$ 30.00,-
Riverview Room	\$ 112.50, -	per person - with partner additional \$ 30.00,-
Suite	\$ 175.00, -	per person - with partner additional \$ 30.00,-

Quoted rates include: Buffet Breakfast;

Quoted rates exclude: Transportation from the J.A.P. International Airport to the Hotel and vice versa, 10% Service Charge and 8% VAT Charge.

Methods of Reservation:

For your convenience there are two methods of making a reservation:

1. Directly at the hotel via:

Telephone: (597) 456000

Fax: (597) 456677

Email: nargiz.raghoebarsingh@courtyard.com

2. Online reservations:

Email: nargiz.raghoebarsingh@courtyard.com

Select days of arrival and departure

Mark corporate or promotional rate

Enter code: N/A

Confirm reservation

Terms and Conditions for Reservations

- Extra person \$30.00 excluding 10% Service Charge and 8% VAT Charge.
- Reservations can be guaranteed by credit card (Master card, Visa card or American Express).

Please find below the bank information and account numbers:

RBTT Bank Suriname	For USD:197.48.193
Adress: Kerkplein 1	For Euro:197.41.669
Account: IPH Suriname N.V.	For SRD: 197.48.185

Group Rate Booking Rules:

- Quoted room rate is only applicable for registered conference participants
- Maximum of 2 adults in one room
- 3rd person of 12 years and older will be charged 30 USD excluding 8% tax, 10% service charge and breakfast
- Maximum 2 children under 12 years of age stay complimentary in parent room (Breakfast for children not included)
- Full amount of at least 1 room night should be prepaid

If you find it necessary to cancel or change plans, please inform us before 30 July, 2010 by 6 pm. Cancellations after 30 September, 2010 will comprise a penalty of 100% of the invoice amount.

Airport Shuttle Transportation:

Airport shuttle transportation is provided on request for the amount of 10.00 USD per person / one way

Accommodation

You are invited to make your reservations directly with the hotel, preferably before **July 30, 2010**, in order to secure a room at this time of the year. When making reservations, it is recommended that you indicate that you will be participating in the 11th MACHC Meeting in order to benefit from the preferential rate.

Registration Form

The Organizing Committee is pleased to attach a copy of the registration form and is kindly requesting the delegates to send completed forms electronically to the Maritime Authority Suriname and a copy to the Secretariat of the Meso American & Caribbean Sea Hydrographic Commission:

1. **Maritime Authority Suriname:** info.11machc@mas.sr
2. **MACHC secretariat:** int.rel@dhn.mar.mil.br

Visas

In relation to visas application forms can be downloaded from the website:

www.surinameembassy.org/mvk_form.pdf.

If a delegate is unable to obtain a visa from the nearest Suriname Embassy or Consulate, a diplomatic or courtesy visa can be obtained on entry into Suriname.

The Republic of Suriname is situated at the continent of South America just north of the Equator. It is bordered in the South by the Federal Republic of Brazil, in the North by the Atlantic Ocean, in the East by the French Overseas Department of French Guyana and in the West by the former British colony Guyana, now the Co-operative Republic of Guyana. For more detailed information please visit <http://www.surinameembassy.org/>.



**INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION
The 11th MACHC Meeting in Suriname
8 – 12 November 2010**



REGISTRATION FORM

(Please send this via e-mail to the Maritime Authority Suriname info.11machc@mas.sr and a copy to the Secretariat of the Meso American & Caribbean Sea Hydrographic Commission int.rel@dhn.mar.mil.br before 30 July, 2010]

- Notes:**
- The boxes will expand as you type your answers
 - Contact the Maritime Authority Suriname on any logistic matter: info.11machc@mas.sr
Phone: +597 – 476733 ext. 260
Fax: +597 - 472940

Member State / Organization

Contact Details:

Last Name
 First Name
 Position / Job title / Role
 Nationality
 Telephone
 E-mail
 Name of partner (if applicable)

Your Arrival at Y.A.P. International Airport

Date	
Flight Number	
Airline	
Arrival Time	

Your Departure from Y.A.P. International Airport

Date	
Flight Number	
Airline	
Departure Time	

	En-Suite room:		
	Yes or No?	Single or Double?	Smoking?
Selected Hotel	1. Courtyard by Marriott Paramaribo	Arrival Date	
		Departure Date	
2. Other	Name of other hotel		

	Yes or No?
Transport	
1. From YAPI Airport to the Courtyard by Marriott Paramaribo	
2. From the Courtyard by Marriott Paramaribo to YAPI Airport	

Comments
Date