

NHC/52/Letter 1

Dear Colleague

General arrangements

With reference to my mail from Feb10th, I am pleased to invite you to the NHC 52nd Conference in Norrköping, Sweden from 6th to 8th of May 2008.

The meeting will be held at Elite Grand Hotel in Norrköping

Address:

Elite Grand Hotel

Tyska Torget 2

Norrköping

<http://www.elite.se/hotell/norrkoping/grand>

A block reservation has been made from 6-8 May (2 nights) at the conference hotel.

The price for one night is 810 SEK, approx 85 Euro.

Please send us the Names of the participants from your organisation and inform us of your acceptance, or other wishes, concerning the hotel booking. Margaretha Eriksson (margaretha.eriksson@sjofartsverket.se) will be pleased to have this information not later than **15th of April 2008**.

Travel information

By air there are direct connections between Norrköping and the following cities: Copenhagen, Munich and Helsinki.

From Norrköping airport to the Hotel it is approx 10 minutes by Taxi and the cost approx 100-150 SEK. (10-16 Euro)

Draft Overview Program of the Meeting

The draft Program of the meeting is attached as the document NHC/ 52/1C

Agenda of the meeting

The draft agenda (in principle following the standing agenda for the NHC) is attached as document NHC /52/1A

Documents of the meeting

You are kindly asked to deliver your **National reports**, and **other documents** such as Explanatory notes, Reports etc to Åke Magnusson, ake.magnusson@sjofartsverket.se at the latest the **15th of April 2008**.

We plan to distribute the meeting documents not later than **24th of April 2008**.

You are all warmly welcome to the meeting in Norrköping.

Best Regards

Åke Magnusson
Chairman NHC