



NHC/54/Letter 2

**54<sup>th</sup> NHC Meeting**  
Reykjavik, 13-14 April, 2010

NHC/54 Letter 2

**Information for the meeting**

Reykjavik, 22 March 2010

Dear Colleague

**General arrangements**

Thank you all for your response to the NHC/54 Letter 1. The NHC 54<sup>th</sup> meeting venue and the accommodation will be at Hotel Reykjavik Centrum. The reservation has been made for each participant for single or double rooms on the Hotel Reykjavik Centrum from 12<sup>th</sup> to 15<sup>th</sup> of April 2010.

**Travel information from the Keflavik airport.**

The Flybus operates in connection with all arriving flights and your seat is always guaranteed. Depart from Keflavik Airport is 35-40 minutes after each flight arrival and the tour to Reykjavik will take about 1 hour. Price pr. person with the bus is 1.950 ISK one way (approx. 11.5 EUR) and a return ticket is 3.500 ISK (approx. 20 EUR). Tickets are not sold on board the bus. Tickets can be bought inside the terminal building or on the web site on <http://www.re.is/Flybus//> The Flybus makes a final stop at BSI Bus Terminal in the center of Reykjavik.

Passengers with **Flybus Plus** (return ticket) at a price of 4.500 ISK (approx. 26 EUR) can board smaller buses that will take you to the hotel.

**Draft Overview Program of the Meeting.**

The Draft Program is attached as the document **NHC/54/1C**. The list of participants is attached as a document **NHC/54/1B**. The Reception on Tuesday evening the 12<sup>th</sup> of April will be held next door to the hotel. The informal reception will be held on 19:00 - ~21.00 with light snacks and wine.

The Meeting will commence on Wednesday the 13<sup>th</sup> of April at 09:00 at the hotel and is planned to be closed at the latest at 15.00 on Thursday afternoon the 14<sup>th</sup> of April.

### **Agenda of the Meeting**

The draft Agenda of the meeting is attached as a document **NHC/54/2A**.

### **Documents of the meeting**

All the Meeting Documents received so far are attached as PDF files. The second set will be sent as a separate e-mail. If you have any difficulties to open or print them, please let us know.

If you have additional documents, please send them directly to all participants. We plan to distribute further documents 6<sup>th</sup> April at latest.

Finally, you all are warmly welcome to Reykjavik and I hope that the meeting will be a fruitful.

Best regards,

*Georg Kr. Lárusson*  
Director General  
The Chairman of the NHC