

From: **Rear Admiral Tim Lowe CBE**  
**The UK National Hydrographer**  
**and SAIHC Chair**



SAIHC Letter No. 4/2018

4 June 2018

**To:** Members, Associate Members, and Observers of the IHO Southern African and Islands Hydrographic Commission (SAIHC)

**Subject:** **Invitation to the 15<sup>th</sup> Conference of the SAIHC**

Dear SAIHC Colleagues,

I have pleasure to officially invite you to the 15<sup>th</sup> Conference of the Southern African and Islands Hydrographic Commission (SAIHC), which will be hosted by Seychelles Maritime Safety Administration (SMSA), on Eden Island, Seychelles, from 28<sup>th</sup> to 30<sup>th</sup> August 2018. This will be preceded by a one-day Seminar on Raising Awareness of Hydrography, on 27<sup>th</sup> August 2018 (SAIHC Letter No. 2/2018).

An information document is attached at Annex D and registration forms are enclosed. All delegates are kindly requested to send the completed registration form to Miss Su Marks, e-mail: [su.marks@ukho.gov.uk](mailto:su.marks@ukho.gov.uk) and [international.relationsukho@ukho.gov.uk](mailto:international.relationsukho@ukho.gov.uk). Phone: +44 1823 483614. This will facilitate the overall logistic planning and the preparation of the conference.

A provisional agenda for the 15<sup>th</sup> SAIHC Conference is attached at Annex A. You are requested to review this draft and to provide your comments / suggestions for changes/additions. The final draft minutes of the 14<sup>th</sup> SAIHC Conference are available from the IHO website: [https://www.iho.int/mtg\\_docs/rhc/SAIHC/SAIHC14/SAIHC14\\_Minutes\\_Final.pdf](https://www.iho.int/mtg_docs/rhc/SAIHC/SAIHC14/SAIHC14_Minutes_Final.pdf). They include a number of actions, which are provided in Annex B.

It should be noted that the SAIHC INT Chart Coordinating Working Group (ICCWG) is incorporated as a standing agenda item of the Conference. Action Items resulting from the 6<sup>th</sup> SAIHC ICCWG are provided in Annex C. The ICCWG allows for INT Chart Producers of Region H and all SAIHC recipients of an INT Chart service to interact and discuss specific requirements and shortcomings in the charting service provided.

Yours faithfully

Chairman Southern African and Islands Hydrographic Commission (SAIHC)

Enclosures: Annex A - Draft Agenda 15<sup>th</sup> SAIHC Conference  
Annex B - Status of Actions resulting from the 14<sup>th</sup> SAIHC Conference  
Annex C - Actions resulting from 6<sup>th</sup> SAIHC ICCWG  
Annex D - Logistics Information  
Annex E - Registration Form

**Draft Agenda**

**15th SOUTH AFRICAN AND ISLANDS HYDROGRAPHIC COMMISSION MEETING**

**Eden Island, Seychelles 28 - 30 August 2018**

**v1 (18 May 2018)**

**1. Opening Session**

- 1.1 Opening Remarks by the Chairman
- 1.2 Opening Remarks by Director IHO
- 1.3 Opening Remarks by Hosts/Address by Chief Guest (*tbc*)
- 1.4 Presentation of memento to Chief Guest

**2. Administrative Arrangements** (*Chair*)

**3. Approval of Agenda** (*Chair/All*)

**3. Approval of 14th SAIHC Minutes** (*Chair/All*)

**4. Review of 14th SAIHC Actions List** (*Chair/All*)

**5. SAIHC Statutes**

- 5.1 SAIHC Membership (*Chair, Seychelles and India*)
- 5.2 IHO Membership and MS intentions - SAIHC14 Action14 (*All*)

**6. IHO Matters**

- 6.1 IHO Secretariat Report (*IHO Director*)
- 6.2 1<sup>st</sup> Council Report (*Chair on behalf of South Africa*)
- 6.3 IRCC10 Report (Inter Regional Coordination Committee) (*IHO Director*)
- 6.4 WEND-WG Report (Worldwide ENC Database - Working Group) (*UK on behalf of South Africa*)
- 6.5 HSSC10 Report (Hydrographic Services and Standards Committee) (*IHO Director*)
- 6.6 IHO Year Book P-5 (*IHO Director*)
- 6.7 Status of Hydrographic Surveying and Nautical Charting Worldwide C-55 (*IHO Director*)
- 6.8 Marine Spatial Data Infrastructure (MSDI) (*IHO Director*)

**7. National Reports** (*All*)

*Docs: Members*

- SAIHC15-6.4A National Report: France*
- SAIHC15-6.4B National Report: Mauritius*
- SAIHC15-6.4C National Report: Mozambique*
- SAIHC15-6.4D National Report: Norway*
- SAIHC15-6.4E National Report: Republic of South Africa*
- SAIHC15-6.4F National Report: Seychelles*
- SAIHC15-6.4G National Report: United Kingdom*

*Docs: Associate Members*

*SAIHC15-6.4H National Report: Angola*

*SAIHC15-6.4I National Report: Comoros*

*SAIHC15-6.4J National Report: India*

*SAIHC15-6.4K National Report: Kenya*

*SAIHC15-6.4L National Report: Madagascar*

*SAIHC15-6.4M National Report: Malawi*

*SAIHC15-6.4N National Report: Namibia*

*SAIHC15-6.4O National Report: Portugal*

*SAIHC15-6.4P National Report: Tanzania*

**8. Industry presentations** (session 1 of 2)

**9. SAIHC Committees and Working Groups**

9.1 South African and Islands Chart Coordination Working Group (ICCWG7) *(tbc)*

9.2 South African and Islands Hydrographic Commission Capacity Building *(CB Coordinator)*

9.2.1 Update on Capacity Building activities and submissions since the last meeting.

9.2.2 Report on IHO CB Courses since the last SAIHC

9.2.3 Strategy for CB in the SAIHC region

**10. Relevant International Organizations' Report.**

10.1 International Maritime Organisation (IMO) – Member State Audits

10.2 General Bathymetric Chart of the Oceans (GEBCO)

10.3 International Association of Lighthouse Authorities (IALA)

10.4 SAGNEP *(tbc)*

**11. Maritime Safety and the World Wide Navigational Warnings Service** *(South Africa)*

**12. Industry presentations** (session 2 of 2)

**13. Experience in dealing with maritime disasters in relation with IHO guidelines**

**14. Blue Economy**

**15. Actions arising from IRCC10**

**16. Regional MSDI**

**17. Regional Issues/Challenges**

**18. Any Other Business** *(Chair)*

**19. SAIHC input to IHO meetings (Closed Session)** *(Chair)*

19.1 2<sup>nd</sup> IHO Council considerations

19.2 SAIHC Report to IRCC11

**20. Date and Venue of the next meeting**

**21. Election of Chair and Vice Chair**

**22. Approval of the Action List**

**23. Closing Remarks from the Chair**

**14<sup>th</sup> SAIHC CONFERENCE ACTION ITEMS**

No.	Agenda Item	Action	Action By	Deadline	Status
1	3.2	Forward Revision 6 to the SAIHC Statutes to IHO Secretariat.	SAIHC Secretariat	31 <sup>st</sup> October 2017	Complete
2	3.3	SAIHC Chair to write a letter to India formally welcoming them as an Associate Member of SAIHC.	SAIHC Chair	31 <sup>st</sup> October 2017	Complete
3	3.4.1	Countries in the SAIHC region to provide capacity building inputs by end of February each year in accordance with capacity building procedures. (Note: Urgent requirements can be forwarded at any time or brought to SAIHC meetings).	SAIHC Member States	Standing Item	Closed and new action will be raised on completion of CB discussion at SAIHC15
4	3.4.4 and 3.4.5	Charting Member States requested to provide coastal bathymetric data and shallow/deep ocean bathymetric data collected to be forwarded by HOs to the IHO Data Centre for Digital Bathymetry (IHO-DCDB). Feedback to be provided on progress at next SAIHC Conference.	SAIHC Member States	Standing Item	Complete
5	3.4.9	Countries with PCA responsibility to offer assistance to nations preparing for the IMO audit process.	PCA	Ongoing	Ongoing
6	3.4.9	Invite Members which are preparing for or have undertaken the IMO audit process to consider requesting support to meet items that have been raised within the audit, and also to share best practice.	SAIHC Member States	Ongoing	Complete

7	3.4.9	CB Coordinator to incorporate the topic of the IMO audit process for Members within the 1-day Hydrographic Awareness Seminar, preceding SAIHC 15.	CB Coordinator	1 <sup>st</sup> August 2018	Open
8	3.4.11	SAIHC Chair to contact Angola to see what stage they are at with regard to supporting a technical mission from IALA.	SAIHC Chair	31 <sup>st</sup> December 2017	Complete
9	3.4.13	The members of SAIHC were requested to consider submitting papers for publication in the Review.	SAIHC Member States	Standing Item	Standing Item
10	3.4.13	SAIHC Chair to write to IHO Secretariat to commission a review of the relevance and purpose of the IH Review.	SAIHC Chair	30 <sup>th</sup> November 2017	Complete
11	3.4.13	SAIHC Chair to be the representative on the IHR Editorial Board.	SAIHC Chair and IHO Secretariat	Ongoing	Complete
12	3.4.6 and 3.4.14	SAIHC Member States to provide new information and available survey data, and report changes that may affect safety of navigation in their national waters in ample time to INT Chart producer nations, to ensure that their responsibilities as required by SOLAS are met.	SAIHC Member States.	Standing Item	Standing Item
13	3.4.7, 3.4.8 and 3.4.15	Include GEBCO, IALA, and RENCs as Observers to SAIHC in the Statutes.	SAIHC Chair	SAIHC 15	Complete
14	3.4.17	Mauritius is to submit a paper on their progress to the IHO Secretariat for the IHO Review and a shorter review for the Hydro International Conference.	Mauritius India	SAIHC 15	Open
15	4.1	SAIHC Chair to include the Standing Agenda Item for States that are not yet MS of the IHO to provide an update on intentions to join IHO in their National Report, to include any impediments or issues preventing membership.	SAIHC Chair	SAIHC 15	Open

16	4.2	SAIHC CB Coordinator to identify e-learning topics for SAIHC and report back to IRCC10.	CB Coordinator	IRCC10	Open
17	Attendance session	SAIHC Chair to write to MS that pulled out of SAIHC 14 at the last minute, to ascertain if there were any common reasons.	SAIHC Chair	31 <sup>st</sup> October 2017	Complete
18	Attendance session	PCA nations to encourage Associate Members to attend SAIHC meetings.	PCA	Ongoing	Complete
19	6.2	NAVAREA VII Coordinator, to draw the attention of Associate Members not present at SAIHC 14 to the MSI Self-Assessment presentation.	NAVAREA VII Coordinator	30 <sup>th</sup> November 2017	Open
20	6.3	CB plan, plan how we move Annex A forward, the assessment of capability.	CB Coordinator	SAIHC 15	Closed, to be included as SAIHC15 Agenda Item
21	6.3	Namibia to consider requesting an IHO high level Technical Visit.	Namibia	Ongoing	Open
22	6.3	IHO Secretariat to consider improving awareness of how to join IHO on the IHO website.	IHO Secretariat	Ongoing	Complete
23	6.3	SAIHC MS and CB Coordinator to consider how SAIHC could best support new members to IHO and help them build capacity to stand on their own as Hos; to produce a membership pack.	SAIHC Member States and CB Coordinator	Ongoing	Open
24	6.4	MS and Associate Members unable to attend the SAIHC meeting to render a National Report.	All	Ongoing	Open
25	6.5	All MS and associated PCA to check relevant C-55 data and update as required. All MS to check relevant P-5 entries, informing IHO Secretariat when either/or are complete.	SAIHC Member States and PCA	31 <sup>st</sup> October 2017	Open

26	6.5	IHO Secretariat to look at process for online updates for C-55 inputs by Members.	IHO Secretariat	Ongoing	Open
27	6.6	Marine Disaster details, action on MS to review and if necessary update the contact details on the Marine Disaster spreadsheet, and to provide an alternative point of contact (if applicable) informing SAIHC Chair when complete.	SAIHC Member States and SAIHC Chair	30 <sup>th</sup> November 2017	Open
28	AOB	To reflect the requested actions of CL50/2017 (CATZOC) in SAIHC and ICCWG agendas.	SAIHC Chair and ICCWG Chair	SAIHC 15	Open
29	15	SAIHC Chair to write formally to request Seychelles to host next meeting.	SAIHC Chair	31 <sup>st</sup> October 2017	Complete

**6<sup>th</sup> ICCWG ACTION ITEMS**

No.	Agenda Item	Action	Action By	Deadline
1	5.5	Resend S-11 region H table for all MS to update.	ICC-Coordinator	30 <sup>th</sup> November 2017
2	5.5	MS to update S-11 Region H table	All MS	31 <sup>st</sup> December 2017
3	6.1	Allocate new INT number 77397 to India for IN 2527 (replaces existing INT 7737 (Mauritius))	ICC-Coordinator	Standing Item
4	5.4	ICC-WG Coordinator to contact Russia and Australia to resolve ENC overlap	ICC-Coordinator	Standing Item
5	5.6	Provide link to ENC portal demonstrator to MS	IHO Secretariat	Ongoing
6	5.6	Define minimum meta data required to support trial ENC scheme	ICC-Coordinator	Ongoing
7	5.6	Define scheme (building on portal demonstrator) from Mozambique to northern limit of SAIHC	ICC-Coordinator	31 <sup>st</sup> December 2017
8	6.1	Suggested trial teleconference	ICC-Coordinator	Standing Item
9	5.3	In the case where another organisation conducts a survey on behalf of the coastal state, it is important to make the survey data available to the Primary Charting Authority in order to update charts for the area. The modalities of data sharing to be resolved bilaterally.	SAIHC Member States	Ongoing
10	5.3.6	<i>Copies of all new INT products must be made available to the ICCWG.</i>	<i>India</i>	Ongoing
11	5.3.7	<i>INT 7582 – is to be removed from S11 and the chart is to become INT 7583 (new INT number). A copy of this chart needs to be circulated to the members for comment and will be pending until this is done.</i>	<i>SAIHC Member States</i>	Ongoing
12	5.3.8	<i>INT 7631 – this is related to Action Items 3 and 6 with ongoing discussions between UK, MZ and PT. New survey data is awaited and this will affect buoyage's and chart limits (which still need to be confirmed). Proposed completion dates is end 2017.</i>	<i>UK Portugal Mozambique</i>	Ongoing
13	5.3.9	<i>INT 7632 - ongoing discussions between UK, MZ and PT regarding new charting limits.</i>	<i>UK Portugal Mozambique</i>	Ongoing
14	5.3.10	<i>INT 7645 – the Scheme has been proposed and is in process. As soon as the limits have been established they are to be forwarded to the chairman for inclusion in S11.</i>	<i>PT/MZ South Africa</i>	Ongoing
15	5.3.11	<i>INT 7671 - The UK request a new chart for the Port of Mtwara, Tanzania- Harbour chart and Approaches Chart. UK is to supply limits to the chair for inclusion in S11.</i>	<i>UK South Africa</i>	Ongoing

**Logistics Information**  
**15th SAIHC Conference**  
**Seychelles, 27<sup>th</sup> - 30<sup>th</sup> August 2018**

**1. Invitation**

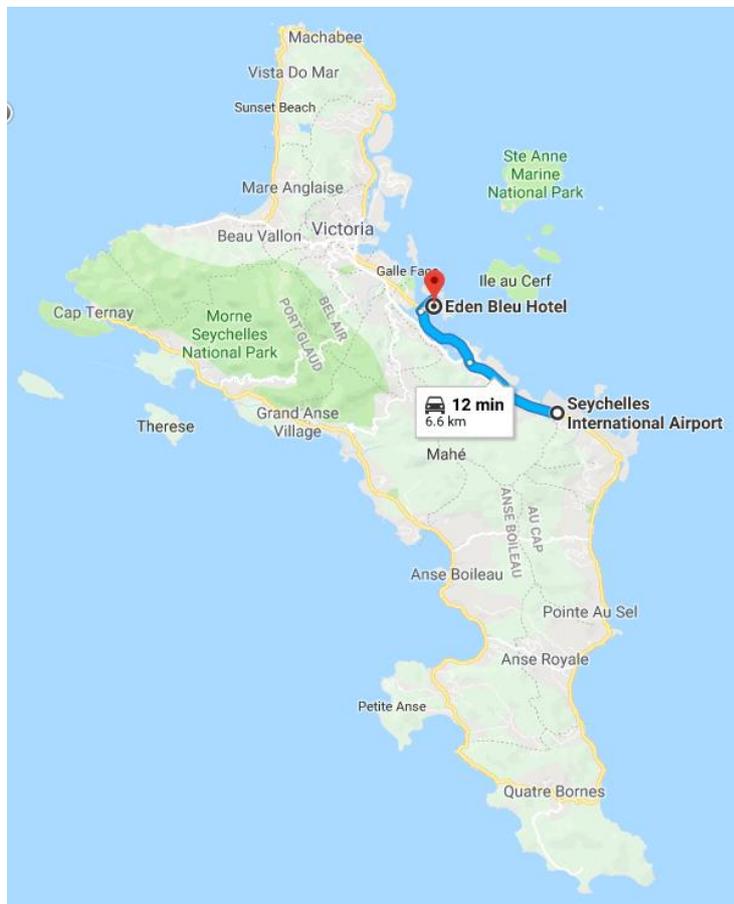
On behalf of the SAIHC Chairman, Rear Admiral Tim Lowe CBE, SMSA is pleased to host the 15th Conference of the Southern African and Islands Hydrographic Commission (SAIHC) in Seychelles.

**When?**

The conference will take place from the 27<sup>th</sup> to 30<sup>th</sup> August 2018.

**Where?**

The conference will take place at the Eden Bleu Hotel, approximately 7 km from the Seychelles International Airport.



Hotel EDEN BLEU

Eden Island

Seychelles

Eden Bridge NA Seychelles

Website: <http://www.edenbleu.com>

Phone: +248 439 9100



Single accommodation: 210 USD on BB (inclusive breakfast, VAT, gym access and Wifi)

Double accommodation: 240 USD on BB (inclusive breakfast, VAT, gym access and Wifi)

Eden Bleu Hotel is situated on Eden Island - a residential and commercial marina development 100m off the coast of Mahé. The hotel's proximity to Eden Island's International Marina makes it the ideal point of departure for other islands, yacht charters and innumerable water sports and activities, from deep-sea fishing to sunset cruises.

## How to get there

For participants staying at the Conference hotel Eden Bleu, SMSA has kindly offered to provide airport transfers to and from the Eden Bleu hotel.

There is always a long queue of taxis just outside the arrival lounge. Participants who book with the Hotel Bel Air can liaise directly with them to arrange for transfer from/to the airport.

## 2. Booking arrangements

SMSA has secured a number of rooms at the Conference hotel *Eden Bleu*, available at the rate of 210 USD per night (single room including breakfast, VAT, gym access and Wifi).

Participants are invited to liaise directly with the hotel, ideally before 22<sup>nd</sup> June 2018, to secure accommodation.

Reservation requests are to be sent directly to Tania Beaudouin, [conference@edenbleu.com](mailto:conference@edenbleu.com); Tel: +248 439 9100, mentioning the SAIHC15 Conference.

The nearest hotel to the Eden Bleu is the Hotel Bel Air and a single room on BB basis is Euro120 + 15% VAT.

Room includes free wifi, tea/coffee, DSTV.

The hotel also has a car hire company and clients can rent cars from them.

10 rooms have been secured for the period, 26<sup>th</sup> - 30<sup>th</sup> August 2018. Therefore, it is important to confirm your booking with this hotel, if you wish to stay there, as it will be on a first come first serve basis.

Participants are invited to provide all their travel and logistical arrangements using the registration form provided in Annex E to SAIHC Letter No. 4/2018.

## 3. Other practical information

### Time difference

UTC/GMT +04:00 (there is no summer/winter time in Seychelles)

### Local weather conditions

Average temperatures: 24°C; Min: 28°C; Max

Rain: In Victoria, **2,200 millimetres** (85 inches) of rain per year fall, with more than 250 mm (10 in) per month from December to February, and less than 100 mm (4 in) per month from June to August.

Sea surface temperature in the open ocean: 26 °C (79 °F)

## 4. Overview Programme for the Conference

The detailed schedule will be provided by the SAIHC Chair with the Conference agenda.

An **Ice-breaker** will be hosted by the British High Commission at the Residence, further details will be provided from the reception desk at the Eden Bleu hotel.

A **cocktail reception** will be hosted by SMSA.

A **dinner** will be hosted by tbc.

## 5. Contact details

Please do not hesitate to liaise with the following points of contact, regarding any matter regarding the SAIHC15 logistic aspects and meeting:

Logistical, and accommodation assistance	Ms. Veronique Nibourette E-mail: <a href="mailto:seniorregistrationofficer@smsa.sc">seniorregistrationofficer@smsa.sc</a>
SAIHC15 documents and agenda	SAIHC Secretariat Miss Su Marks E-mail: <a href="mailto:su.marks@ukho.gov.uk">su.marks@ukho.gov.uk</a> and <a href="mailto:internationalrelationsukho@ukho.gov.uk">internationalrelationsukho@ukho.gov.uk</a>

15<sup>th</sup> SOUTHERN AFRICAN & ISLANDS  
HYDROGRAPHIC COMMISSION MEETING  
Eden Island, Seychelles - 27<sup>th</sup> to 30<sup>th</sup> August 2018

**REGISTRATION FORM**

Please send the completed registration form via e-mail to:  
SAIHC Secretariat: [su.marks@ukho.gov.uk](mailto:su.marks@ukho.gov.uk) and [internationalrelationsukho@ukho.gov.uk](mailto:internationalrelationsukho@ukho.gov.uk)

**By 22<sup>nd</sup> June 2018**

Member State / Organization	
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**1. Contact Details**

Head or Member of delegation	
Rank or Title (Mr/Mrs/Capt etc):	
Family Name:	
Given Name:	
Preferred Name:	
Position/Job Title/Role:	
Telephone:	
Email:	
Spouse/Partner travelling	
Special Dietary Requirements:	

**2. Participation** Please indicate if you would like to attend the Seminar on Raising Awareness of Hydrography, on 27<sup>th</sup> August 2018:

Seminar on Raising Awareness of Hydrography (Yes/No)	
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**3. Travel Details** (For administrative purposes only). Participants are expected to make their own travel arrangements.

Your arrival in Seychelles		Your departure from Seychelles	
Date:		Date:	
Flight Number/Airline:		Flight Number/Airline:	
Arrival Time:		Departure Time:	

**4. Accommodation Information** (For administrative purposes only). Participants are expected to make their own accommodation arrangements.

Hotel booking	Yes/No
Eden Bleu hotel	
Hotel Bel Air	
Other (provide name of hotel)	

**5. Airport Transfers to and from Eden Bleu hotel only**

If you are staying at the Eden Bleu hotel, please confirm if you would like to accept the airport transfers kindly offered by SMSA:	Yes/No
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**6. Social Events**

Event	Yes/No
Monday 27 <sup>th</sup> August 2018 - Ice Breaker (hosted by British High Commission)	
Tuesday 28 <sup>th</sup> August 2018 - Cocktail Reception (hosted by SMSA)	
Wednesday 29 <sup>th</sup> August 2018 - Conference Dinner (hosted by tbc)	

**7. Signature:** ..... **Date:** .....