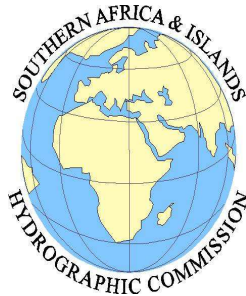


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South African Navy
Hydrographic Office
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REPUBLIC OF SOUTH AFRICA
17 August 2012

File ref: FOF/HYD/R/320/19/1

**SOUTHERN AFRICA AND ISLANDS HYDROGRAPHIC COMMISSION (SAIHC)
CAPACITY BUILDING WORK PROGRAM: PHASE 1 SKILLS TRAINING
COURSE, FISH HOEK, REPUBLIC OF SOUTH AFRICA, 26 TO 30 NOVEMBER
2012**

The 2012 IHO Capacity Building Work Programme allows for the provision of support for the delivery of, and attendance at a Phase 1 Skills training course with the objective of giving participants a highly practical introduction to the assessment and promulgation of navigationally significant information.

The training course will be held at Fish Hoek, South Africa from 26 to 30 November 2012. Details of the course are provided in Annex A. Please note that the course is given in English.

The IHO Capacity Building Fund will provide support (all meals, accommodation and travel) for **ONE** participant per country. **Please note that no allowances will be paid to participants and any other associated expenses (e.g. insurance, pocket money, etc...) should be covered by the candidate's organization.**

You are kindly requested to send, by e-mail, the Application Form (Annex B), duly completed, and accompanied by the STATEMENT OF THE NATIONAL HYDROGRAPHER' (included in the Application Form) to jeff.bryant@ukho.gov.uk , **no later than 28th September 2012.**

In order to facilitate the provision of e-tickets to selected participants, you are strongly encouraged to include with the application form a copy of the applicant's passport, a suggested itinerary to travel to and from South Africa and a reliable e-mail address where the ticket can be send to.

Should you need more information or have any special request, please contact me directly via hydrosan@iafrica.com.

Chairman Southern Africa & Islands Hydrographic Commission (SAIHC)

Captain Abri Kampfer

Distribution List:

- 1.- Angola
- 2.- Comoros

- 3.- Kenya
- 4.- Madagascar
- 5.- Malawi
- 6.- Mauritius
- 7.- Mozambique
- 8.- Namibia
- 9.- Seychelles
- 10.- Tanzania

Copy to:

- 11.- Captain Hugo Gorziglia, IHB Director
- 12.- Mr Jeff Bryant (CB Coordinator SAIHC)

Attachments:

- Annex A : Course Outline.
Annex B : Application Form

NOTE: To improve efficiency this letter is being sent only by e-mail.

**SOUTHERN AFRICA & ISLANDS HYDROGRAPHIC COMMISSION
(SAIHC)**

**Phase 1 Skills Training Course
Monday 26th - Friday 30th November 2012
COURSE OUTLINE**

Description

A highly practical introduction to the assessment and promulgation of navigationally significant information.

Aim

The aim of this course is to provide delegates with the skills and knowledge to assess and promulgate navigationally significant information to the wider maritime community.

Duration

1 week

Designed for

Delegates in receipt of navigational information who require basic assessment skills to enable the promulgation of navigationally significant information.

Pre requisites

A knowledge and understanding of the navigational chart.

The course will be conducted in English and therefore a good standard of both written and spoken English is required.

Objectives

By the end of this module, through a series of assessed exercises, delegates will be able to:

- **Understand the responsibilities under SOLAS**
- **Demonstrate a basic understanding of geographical plotting**
- **Work with some basic chart datums**
- **Describe several different sources of information**
- **Describe and use international chart symbols and abbreviations**
- **Understand the need to keep nautical charts up-to-date**
- **Describe the methods used to keep nautical charts up-to-date**
- **Understand the Maritime Safety Information system**
- **Describe the WorldWide Navigational Warning Service**
- **Understand the role of the Nav Area co-ordinator**

**Phase 1 Skills Training Course
Fish Hoek, Republic of South Africa 26-30 November 2012**

APPLICATION FORM

1. FAMILY NAME.....
FIRST NAME.....
NATIONALITY.....
Date of Birth
Place of Birth.....
 2. Mailing Address
.....
.....
Telephone.....
Fax.....
E-mail.....
 3. Present position and description of duties.....
.....
.....
- Nominee's signature.....

STATEMENT OF THE NATIONAL HYDROGRAPHER

The **Hydrographer of** _____ (or appropriate national authority) requests the IHB to consider this Application Form and confirms that it is fully aware of the following conditions which apply to this application:

1. – The IHO Capacity Building Fund will support course fees, hotel accommodation and basic meals for a selected candidate.
2. – Insurance, pocket money and any other expenses are not covered by the IHO Capacity Building Fund. They are the responsibility of the institution submitting the application.
3. – Should a selected candidate not be able to participate in the course for any reason he/she will be replaced by a candidate from the waiting list and NOT by an applicant from the same country.
4. – Where the IHB is informed, less than 1 month before the start of the course, that a selected candidate is unable to participate in the course, his/her sponsoring institution will be required to refund the IHO Capacity Building Fund any expenses already incurred by the IHB.

Date:

Name:

Signature: _____