

13th South West Pacific Hydrographic Commission Meeting
Wed 25 – Fri 27 February 2015
Edgewater Resort & Spa, Rarotonga, Cook Islands

Draft Annotated Agenda
(19 February 2015)

- *A traditional Welcome will be conducted by traditional Warrior before VIPS including all participants enter the Conference Room*
- *A prayer will be conducted by a Pastor from the Cook Islands Christian Church (Reverend Soa Tini)*

1. Opening

1.1 Opening Remarks by Hosts

Mr Vaipo Mataora, Manager, Geospatial, Infrastructure Cook Islands, on behalf of Mr Mac Mokoroa Secretary of Infrastructure Cook Islands, will welcome the delegates to the meeting

1.2 Address by Chief Guest

Hon. Teariki Heather, Deputy Prime Minister Cook Islands, will address the delegates of the meeting

1.3 Opening Remarks by the Chair

Commodore Brett Brace, Chair SWPHC, will thank the Host and welcome the SWPHC Members and participants to the meeting

1.4 Opening Remarks by the President of the IHO

Mr Robert Ward, President of the IHO, will welcome the delegates to the meeting

1.5 Agenda and Timetable approval

*The Chair will introduce the Draft Agenda (**SWPHC13-01a**) and Timetable (**SWPHC13-01b**). Members are invited to comment and adopt the documents*

1.6 List of Documents

*The Chair will introduce **SWPHC13-01c** (List of Documents). Participants are expected to have downloaded the SWPHC documents from the IHO website for use at the meeting (http://www.iho.int/mtg_docs/rhc/SWPHC/SWPHC13/SWPHC13_Docs.htm)*

1.7 Administrative Arrangements

*The Chair will invite a host representative to provide meeting participants with the required administrative details. The Secretary will circulate **SWPHC13-01d** (List of Participants) requesting participants to review and confirm the information contained.*

2. 12th SWPHC Minutes Approval

*Docs: **SWPHC13-02***

The Chair will ask delegates to confirm that these are a true reflection of the proceedings from the previous meeting.

3. 12th SWPHC Actions List review

*Docs: **SWPHC13-03 List of Actions from 12th SWPHC***

The Chair will provide an update on the status of the List of Actions arising from the 12th meeting. SWPHC Members who have been identified as responsible for actions should be ready to provide a status report. The Commission should decide on the best course of action for those activities that have not been completed.

Discussion on some actions maybe covered under later agenda topics if the Commission deems appropriate

4. IHO / IHB Matters

4.1 IHB Report

*Docs: **SWPHC13-04(1)***

The Chair will invite Robert Ward (President of the IHO) to provide the report of the IHB to the SWPHC

4.2 SWPHC report to IRCC6 (Inter Regional Coordination Committee)

*Docs: **SWPHC13-04(2) SWPHC Report to IRCC6***

The Chair will provide an overview of the SWPHC report to IRCC6

4.3 IRCC6 Report

*Docs: **SWPHC13-04(3) IRCC6 Report***

The Chair will update delegates on the last IRCC meeting and any topics relating to the region.

4.4 EIHC5 Report

*Docs: **SWPHC13-04(4) EIHC5 Report***

The Chair will update delegates on the October 2014 IHO 5th Extraordinary International Hydrographic Conference (EIHC) and any topics relating to the region.

4.5 WEND-WG Report (Worldwide ENC Database – Working Group)

*Docs: **SWPHC13-04(5) WEND-WG Report***

The Chair will provide an update on the work of the Worldwide ENC Database Working Group (WEND-WG) and report on topics affecting the region.

4.6 HSSC6 Report (Hydrographic Services and Standards Committee)

*Docs: **SWPHC13-04(6) HSSC6 Report***

Mr Robert Ward (President of the IHO) will update delegates on the last HSSC meeting in Nov 2014.

4.7 Marine Spatial Data Infrastructure Working Group Report (MSDI)

*Docs: **SWPHC13-04(7) MSDIWG Report***

Mr Robert Ward (President of the IHO) will provide an update on the work of the MSDI Working Group

4.8 IHO Year Book P-5

Docs: IHO Publication P-5(http://www.iho.int/iho_pubs/periodical/P5YEARBOOK_ANNUAIRE.pdf)

P-5 is the source for tonnage figures, IHO membership details and contact points for Country's hydrographic responsibility. Taking into account Article 10 of the Statutes, Countries are to check the current edition of this publication and provide the IHO with an update, if required.

4.9 Status of Hydrographic Surveying and Nautical Charting Worldwide (C-55)

Nations should have included their update to C-55 within their National Report.

4.8.1 The Chair will invite Mr Robert Ward (President of the IHO) to provide an update on C-55 development

4.10 International Hydrographic Review (IHR) Editorial Board

The International Hydrographic Review is an international journal published twice a year. It contains original papers concerning all aspects of hydrography and associated subjects. All articles are subjected to peer review and are expected to be 4,000 to 6,000 words long, although longer articles may be considered. It also provides a medium for discussions in the form of shorter notes that are typically 1,500 to 2,000 words in length.

The Chair will invite Vice Admiral Bruno Frachon (Director General SHOM), as the SWPHC representative on the IHR Editorial Board, to provide an update on IHR developments

5. Membership and Statutes

Docs: SWPHC13-05 SWPHC Statutes

5.1 The Chair to provide an update on membership

5.2 Members to review current Statutes and propose any changes.

6. National Reports

Docs: SWPHC13-06 (a) through (n)

*Under this agenda item it is expected that all Member States Representatives will provide a summary of their National Reports. It has been **requested that all nations attending provide a National Report**. This will enable non SWPHC members to assess their status and highlight success. The National Report should be written based on the model presented at the IHO Technical Resolution T1.3, and should include updates to C-55 and Marine Spatial Data Infrastructure (MDSI) progress.*

A copy of the model report as described above can be found here:

http://www.iho.int/mtg_docs/rhc/templates/Struct_NationalReports_Eng.pdf.

It is expected that only the key elements of the National Report will be emphasized, possibly within a presentation.

7. Relevant International/Regional Organizations' (Observers) Reports and Activities

The following Organizations have been invited to attend the SWPHC meeting and to provide a report on their activities and experiences. The Commission will be invited to discuss any activities of relevance and to identify actions that should be taken.

7.1 SPC (Secretariat of Pacific Community)

The SPC representative will provide an update on SPC-SOPAC activities since the last meeting.

7.2 GEBCO

The Chair invites members to discuss any relevant GEBCO related activities.

7.3 IALA (International Association of Lighthouse Authorities)

Mr Stephen Bennett, Vice Dean of IALA World-Wide Academy will provide a presentation on activities of IALA and the World Wide Academy.

7.4 IMO (International Maritime Organization)

The SPC/IMO representative will provide an update on IMO activities in the region.

8. SWPHC International Charting Coordination Working Group (SWPHC ICCWG)

The Chair will provide an update of the Working Group activities since the last SWPHC meeting

9. Capacity Building

Mr Adam Greenland (Capacity Building Coordinator), will provide an update on Capacity Building activities and submissions since the last SWPHC meeting

- 9.1 *Capacity Building Work Group Meeting (Jan and Aug 2014)*
 - *Questionnaire responses from Action 12.07*
- 9.2 *Regional (SWPHC) CB Activities (CBSC funded)*
- 9.3 *IHO CB Activities*
- 9.4 *non-IHO CB Activities*
 - *NZ Hydrography Risk Assessments*
 - *NZ Pacific Regional Navigation Initiative (PRNI) – Mr David Weinstein (NZ MFAT)*
 - *Others – AusAID/SPC, JICA-PNG, IMO Training*
- 9.5 *Update on the 5 year Capacity Building plan*

10. Industry / Stakeholders Session (Expert Contributors)

- 10.1 *Marico Marine(Mr John Riding) - ‘The Nuts and Bolts of LINZ Hydrographic Risk Methodology’-*
- 10.2 *CEE HydroSystems and SIMSA(Mr David Garforth, Mr Clifford Olisikulu) – ‘Practical aspects - Honiara Bathymetry Survey June 2014’*
- 10.3 *IIC Technologies (Mr Ron Furness) – ‘Capacity Bulding in the Region – IIC’*
- 10.4 *IALA – ‘e-Navigation’ – Mr Stephen Bennett*

11. Novel Data Acquisition Technologies

- 11.1 *Update on UKHO SDB Trials*
 - *Mr Sam Harper will give a presentation on the UKHO SDB Trials.*

12. Any Other Business

Subjects for discussion can be raised under this item.

13. SWPHC report to IRCC7

Delegates are invited to discuss what the SWPHC report to IRCC7 shall contain and if any issues need to be taken forward to IRCC.

14. Date and Venue of the next meeting

Participants are invited to consider date and venue for the next meeting taking into account Article 4 of the Statutes.

15. Election of Chair and Vice Chair

The Chair will invite the Commission to consider nominations for Chair and Vice Chair taking into account Article 2 of the Statutes.

16. Approval of the Action List

The Chair will review decisions and actions agreed during the meeting with the delegates concerned to ensure they are satisfied with the wording, timescales, etc.

17. Closing Remarks from the Chair
