

# Preparation of the IH Conference / Assembly

Date	Planning Cycle	Conference Calendar	Assembly Calendar
T0 24 April 2017		Opening of the Session	Opening of the Session
T0 – 2 months February 2017		Circulation of reports and other documents	Circulation of reports and other documents
T0 – 4 months December 2016			Submission of proposals to the Secretariat
T0 – 5 months November 2016		Submission of MS comments on proposals	
T0 – 6 months October 2016		Circulation of provisional Agenda	Circulation of provisional Agenda
T0 – 8 months August 2016	IHB circulates the proposals on strategic issues to all MS.	Circulation of proposals to Member States (MS)	
T0 – 12 months April 2016	IHB invites MS, HSSC and IRCC to submit proposals to update the Strategic Plan	Call for proposals	

